



1. General Course Information

1.1 Course Details

Course Code:	5902GCH
Course Name:	English Language & Communication for Health
Trimester:	Health Care Trimester -1 2020
Program:	Diploma of Health Care
Credit Points:	10
Course Coordinator:	Rhonda Ozturk
Document modified:	12 November 2019

Course Description

Assumed Knowledge

1.2 Teaching Team

Your lecturer/tutor can be contacted via the email system on the portal.

Name	Email
Rhonda Ozturk	rhonda.ozturk@staff.griffithcollege.edu.au

1.3 Staff Consultation

Your lecturer/tutor is available each week for consultation outside of normal class times. Times that your lecturer/tutor will be available for consultation will be given in the first week of lectures. A list of times and rooms will be published on the Griffith College Portal under the "Support and Services/Teacher Consultation Times" link.

1.4 Timetable

Your timetable is available on the Griffith College Portal at Class Timetable in Student and Services.

1.5 Technical Specifications

All students must have access to a computer or suitable mobile device.

2. Aims, Outcomes & Generic Skills

2.1 Course Aims

The course aims to:

- 1.further develop your communicative competence in spoken and written English;
- 2.raise your awareness of how English language functions within the Australian higher education context, especially in relation to different modes of learning (cooperative/group-work and independent learning) and different assessment practices (presentation, essay, examination);
- 3.provide explicit guidance on aspects of the Australian university culture that are required for your successful study in Health;
- 4.ensure you are aware of your responsibility to continue to develop your English language skills throughout your Diploma program and are familiar with the various support systems in place to assist you in the development of your English language skills. The course addresses these aims through both content and teaching methods designed for NESB students. The content of the course focuses on the language and communication skills that you need to develop and practise in order to achieve success in your studies and careers. These include an intensive review of English language and discourse in the context of practical written and oral communication tasks in Health. The teaching methods have been designed to give you the opportunity to practice speaking and writing skills in a supportive learning environment and to enable you to receive individual feedback from tutors so that you improve your English communication skills in Health.

This course is open to both international and domestic NESB students

2.2 Learning Outcomes

After successfully completing this course you should be able to:

1. Develop the writing skills necessary to construct academic essays in the global health systems context
2. Critically analyse authentic examples of global health issues
3. Demonstrate academic writing and referencing skills in oral and written form
4. Generate a presentation on a topic within the global health context
5. Apply team approach skills in peer learning

2.3 Generic skills

For further details on the Generic Skills please refer to the Graduate Generic Skills and Capabilities policy.

Griffith College aims to develop graduates who have an open and critical approach to learning and a capacity for lifelong learning. Through engagement in their studies, students are provided with opportunities to begin the development of these and other generic skills.

Studies in this course will give you opportunities to begin to develop the following skills:

Generic Skills and Capabilities	Taught	Practised	Assessed
Acquisition of discipline knowledge and skills with critical judgement	✓	✓	✓
Communication and collaboration	✓	✓	✓
Self-directed and active learning		✓	
Creative and future thinking	✓	✓	✓
Social responsibility and ethical awareness	✓	✓	✓
Cultural competence and awareness in a culturally diverse environment	✓	✓	✓

3. Learning Resources

3.1 Required Resources

Teacher generated materials

3.2 Recommended Resources

Teacher's recommendations for individual Trimesters

3.3 College Support Services and Learning Resources

The College provides many facilities and support services to assist students in their studies. Links to information about College support resources that are available to students are included below for easy reference.

[Digital Library](#) – Databases to which Griffith College students have access to through the Griffith Library Databases.

MyStudy – there is a dedicated website for this course via MyStudy on the Griffith College Portal.

[Academic Integrity Tutorial](#) - this tutorial helps students to understand what academic integrity is and why it matters. You will be able to identify types of breaches of academic integrity, understand what skills you will need in order to maintain academic integrity, and learn about the processes of referencing styles.

Services and Support provides a range of services to support students throughout their studies including personal support such as Counselling; Academic support; and Welfare support.

Jobs and Employment in the [Student Hub](#) can assist students with career direction, resume and interview preparation, job search tips, and more.

[IT Support](#) provides details of accessing support, information on s numbers and internet access and computer lab rules.

3.4 Other Learning Information

Attendance

You are expected to attend all lectures and tutorials and to actively engage in learning during these sessions. You are expected to bring all necessary learning resources to class such as the required textbook and /or Workbook. In addition, you may BYOD (bring your own device) to class such as a laptop or tablet. This is not a

requirement as computer lab facilities are available on campus, however, the use of such devices in the classroom is encouraged with appropriate and considerate use principles being a priority.

Preparation and Participation in Class

In order to enhance learning, prepare before lectures and tutorials. Read the relevant section of your text book before a lecture, and for a tutorial read both the textbook and the relevant lecture notes. If you have been given tutorial exercises, make sure you complete them. Active participation in lectures and tutorials will improve your learning. Ask questions when something is unclear or when you want to bring some issue to your lecturer or tutor's attention; respond to questions to test your knowledge and engage in discussion to help yourself and others learn.

Consultation Sessions

Teachers offer extra time each week to assist students outside the classroom. This is known as 'consultation time.' You may seek assistance from your teacher on email or in person according to how the teacher has explained this to the class. Attendance during consultation time is optional but you are encouraged to use this extra help to improve your learning outcomes.

Course Materials

Lecture notes will be made available to you in MyStudy on the Griffith College Portal and you are advised to either print these out and bring them to each class so that extra notes can be added or BYOD (bring your own device) and add extra notes digitally.

Self-Directed Learning

You will be expected to learn independently. This means you must organise and learn the course content even when you are not specifically asked to do so by your lecturer or tutor. This involves revising the weekly course material. It also means you will need to find additional information for some assessment items beyond that given to you in textbooks and lecture notes, and to construct your own response to a question or topic. All of this requires careful planning of your time. Expect to spend, on average, at least 10 hours per week including class time for each of your courses.

Program Progression

You are reminded that satisfactory Program Progression requires that attendance in classes is maintained at equal to or greater than 80%, and that GPA is maintained at equal to or greater than 3.5 [please see Griffith College Policy Library - Program Progression Policy - for more information].

Teacher and course Evaluation

Your feedback is respected and valued by your lecturers and tutors. You are encouraged to provide your thoughts on the course and teaching, both positive and critical, directly to your lecturer and tutor or by completing course and lecturer evaluations via Griffith College's evaluation tool whenever these are available.

4. Learning and Teaching Activities

4.1 Weekly Learning Activities

<i>Week</i>	<i>Topic</i>	<i>Activity</i>	<i>Readings</i>	<i>Learning Outcomes</i>
1	<i>Learning at university; Developing language to learn well; Self-efficacy</i>	<i>Lecture Tutorial Workshop</i>	<i>Teacher generated materials</i>	5
2	<i>Finding sources relevant to health issues; Reading in an academic health context</i>	<i>Lecture Tutorial Workshop</i>	<i>Teacher Generated materials</i>	2 3
3	<i>Understanding case studies and academic vocabulary</i>	<i>Lecture Tutorial Workshop</i>	<i>Teacher Generated materials</i>	2 5
4	<i>Writing for Health Avoiding plagiarism through the use of paraphrasing with citations; Writing basic academic paragraphs</i>	<i>Lecture Tutorial Workshop</i>	<i>Teacher Generated materials</i>	2 3
5	<i>Writing for Health: Using quotations with in-text citations; Writing developed paragraphs</i>	<i>Lecture Tutorial Workshop</i>	<i>Teacher Generated materials</i>	2 3
6	<i>Critical analysis in Health Writing a developed paragraph Giving presentations</i>	<i>Lecture Tutorial Workshop</i>	<i>Teacher Generated materials</i>	1 2 4
7	<i>Writing for Health: Essay writing</i>	<i>Lecture Tutorial Workshop</i>	<i>Teacher Generated materials</i>	1 2
8	<i>Creating reference lists Using language in group work</i>	<i>Lecture Tutorial Workshop</i>	<i>Teacher Generated materials</i>	2 5
9	<i>Reading research articles: Part 1 Presentations</i>	<i>Lecture Tutorial Workshop</i>	<i>Teacher Generated materials</i>	1 2 5
10	<i>Reading research articles: Part 2 Examination and case study practice</i>	<i>Lecture Tutorial Workshop</i>	<i>Teacher Generated materials</i>	1,5
11	<i>Revision Session</i>	<i>Tutorial</i>	<i>Teacher Generated materials</i>	
12	<i>Final exam</i>			

5. Assessment Plan

5.1 Assessment Summary

Item	Assessment Task	Weighting	Learning Outcomes	Due Date
1	Portfolio	15%	2, 5	Weeks 2-7
2	Written Essay	30%	1, 2, 3	Week 8
3	Oral Presentation	15%	4, 5	Week 9-10
4	Final Examination	40%	1, 2, 5	Final exam period

5.2 Assessment Detail

1. Written Assignment Portfolio

Rationale: To scaffold writing an academic essay using a methodical step by step approach Assessment details: A portfolio is a collection of written tasks. You are required to develop a portfolio based on tasks assigned jointly by the lecturer and tutor. Many of the tasks will be related to your essay assessment. Marking criteria: Students will be awarded marks based on their completion of each portfolio activity. These activities must follow the academic conventions that students will be educated in.

2. Written Assignment: Essay

Rationale: To teach students the necessary components of an academic essay which are required at university. Assessment details: The essay will be completed by you in various stages with support and feedback from your tutor at each point in the process. Both lectures and tutorials will provide you with guidance for completing each stage. Marking criteria: The essay will be marked against established criteria which will be published on the 5902GCH MyStudy course site. The writing must be in appropriate academic style, using correct spelling, grammar, sentence structure and punctuation. Submission: Hard copy in class and online submission to Turnitin

3. Oral Presentation

Rationale: The oral presentation provides students with practice in planning, structuring and presenting information in an academic health context. Assessment details: This is a short group presentation based on one of the topics provided in class by the tutor. Marking criteria: Students will be provided with a marking criterion schedule in advance of the date of expected presentation date.

4. End of trimester Examination

Rationale: The end of trimester examination is designed to test students' knowledge of academic and health related vocabulary; their content knowledge; and their ability to read health texts and to write for a specific academic purpose using correct academic conventions and accurate and appropriate language. Assessment details: The exam consists of a number of multiple choice, short answer questions and a paragraph writing task based on two abstracts from health related academic articles. Marking criteria: The end of trimester examination will be marked against established model answers and undergo a full moderation process. Further detailed explanations of assessment expectations will be provided during class and where necessary on the 5902GCH course site in MyStudy on the Griffith College student portal.

5.3 Late Submission

An assessment item submitted after the due date, without an approved extension from the Course Coordinator, will be penalised. The standard penalty is the reduction of the mark allocated to the assessment item by 5% of

the maximum mark applicable for the assessment item, for each working day or part working day that the item is late. Assessment items submitted more than five working days after the due date are awarded zero marks.

Please refer to the Griffith College website - Policy Library > Assessment Policy for guidelines and penalties for late submission.

5.4 Other Assessment Information

Retention of Originals

You must be able to produce a copy of all work submitted if so requested. Copies should be retained until after the release of final results for the course.

Requests for extension

To apply for an extension of time for an assignment, you must submit an [Application for Extension of Assignment](#) form to your teacher at least 24 hours before the date the assignment is due. Grounds for extensions are usually: serious illness, accident, disability, bereavement or other compassionate circumstances and must be able to be substantiated with relevant documentation [e.g. [Griffith College Student Medical Certificate](#)]. Please refer to the Griffith College website - Policy Library - for guidelines regarding extensions and deferred assessment.

Return of Assessment Items

1. Marks awarded for in-trimester assessment items, except those being moderated externally with Griffith University, will be available on the Student Portal within fourteen [14] days of the due date. This does not apply to the final assessment item in this course (marks for this item will be provided with the final course result).
2. Students will be advised of their final grade through the Student Portal. Students can review their exam papers after student grades have been published (see relevant Griffith College Fact Sheet for allocated times at Support> Factsheets). Review of exam papers will not be permitted after the final date to enrol.
3. Marks for **all** assessment items including the final exam (if applicable) will be recorded in the Moodle Course Site and made available to students through the Moodle Course Site.

The sum of your marks overall assessment items in this course does not necessarily imply your final grade for the course. Standard grade cut off scores can be varied for particular courses, so you need to wait for the official release of grades to be sure of your grade for this course.

6. Policies & Guidelines

Griffith College assessment-related policies can be found in the [Griffith College Policy Library](#) which include the following policies:

Assessment Policy, Special Consideration, Deferred Assessment, Alternate Exam Sitting, Medical Certificates, Academic Integrity, Finalisation of Results, Review of Marks, Moderation of Assessment, Turn-it-in Software Use. These policies can be accessed using the 'Document Search' feature within the [Policy Library](#)

Academic Integrity Griffith College is committed to maintaining high academic standards to protect the value of its qualifications. Academic integrity means acting with the values of honesty, trust, fairness, respect and responsibility in learning, teaching and research. It is important for students, teachers, researchers and all staff to act in an honest way, be responsible for their actions, and show fairness in every part of their work. Academic integrity is important for an individual's and the College's reputation.

All staff and students of the College are responsible for academic integrity. As a student, you are expected to conduct your studies honestly, ethically and in accordance with accepted standards of academic conduct. Any form

of academic conduct that is contrary to these standards is considered a breach of academic integrity and is unacceptable.

Some students deliberately breach academic integrity standards with intent to deceive. This conscious, pre-meditated form of cheating is considered to be one of the most serious forms of fraudulent academic behaviour, for which the College has zero tolerance and for which penalties, including exclusion from the College, will be applied.

However, Griffith College also recognises many students breach academic integrity standards without intent to deceive. In these cases, students may be required to undertake additional educational activities to remediate their behaviour and may also be provided appropriate advice by academic staff.

As you undertake your studies at Griffith College, your lecturers, tutors and academic advisors will provide you with guidance to understand and maintain academic integrity; however, it is also your responsibility to seek out guidance if and when you are unsure about appropriate academic conduct.

In the case of an allegation of a breach of academic integrity being made against a student he or she may request the guidance and support of a Griffith College Student Learning Advisor or Student Counsellor.

Please ensure that you are familiar with the Griffith College Academic Integrity Policy; this policy provides an overview of some of the behaviours that are considered breaches of academic integrity, as well as the penalties and processes involved when a breach is identified.

For further information please refer to the Griffith College website - Policy Library > Academic Integrity Policy

Reasonable Adjustments for Assessment – The Disability Services policy

The Disability Services policy (accessed using the Document Search' feature with the [Policy Library](#)) outlines the principles and processes that guide the College in making reasonable adjustments to assessment for students with disabilities while maintaining academic robustness of its programs.

Risk Assessment Statement

There are no out of the ordinary risks associated with this course.

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