



Course Code:	LDH100
Course Name:	Language Development for Health Care
Semester:	Health Care Trimester 1, 2018
Program:	Language Development for Health Care
Credit Points:	0
Course Coordinator:	Christopher Rayner
Document modified:	23 rd February 2018

Teaching Team

Your lecturer/tutor can be contacted via the email system on the portal.	
Name	Email
Christopher Rayner	chris.rayner@griffithcollege.edu.au

Staff Consultation

Your lecturer/tutor is available each week for consultation outside of normal class times. Times that your lecturer/tutor will be available for consultation will be given in the first week of lectures. A list of times and rooms will be published on the Griffith College Portal under the "myTimetable" link.

Prerequisites

There are no prerequisites for this course

Brief Course Description

The program is designed to provide students with opportunities to review, develop and practice the English language systems and skills required to successfully participate in an undergraduate degree program.

Rationale

Effective English language skills are essential for successful participation in higher education studies. The LDP provides students with an opportunity to review, develop and practice their language skills in a participatory learning environment.

Aims

The program aims to develop students' understanding and awareness of the English language by providing development and practice of:

- Speaking skills
- Pronunciation
- Reading skills
- Listening skills
- Writing skills

In addition, students will be encouraged to develop further autonomy through learner training tasks (learning strategies).

Learning Outcomes

On successful completion of this course students will:

- 1. have practised and developed speaking skills and confidence
- 2. have practised and developed English pronunciation skills
- 3. have developed strategies for recording, learning and remembering vocabulary
- 4. have practised and developed reading and listening skills
- 5. have practised and developed writing skills
- 6. be better able to recognise errors in grammar that they may make in their written and spoken language
- 7. have developed their general and academic English language skills

NOTE: Students that:

*** do not achieve a non-graded pass for the Language Development Program (LDP), will be required to re-enrol in LDP in the following semester.**

Texts and Supporting Materials

Materials have been compiled from a number of published ESL and EFL and academic sources and course books. A reference list is included in the course plan.

Organisation and Teaching Strategies

Lessons have been created using an integrated skills and communicative approach. This means students will be expected to participate in class by answering questions, joining in discussions and activities, undertaking group work and individual study outside of class time.

Class Contact Summary

Attendance:

Your attendance in class will be marked once during the two hour class. To receive full attendance, you must be present in the classroom for the duration of the class. You are encouraged to attend and participate in all classes throughout the semester.

Participation in Class:

During classes each week you are expected to actively participate in exercises and discussions related to the current topic. You are also encouraged to participate in group work activities and to speak English at all times.

Course Materials:

Course materials will be made available to you on the Learning@Griffith College site on the student portal and you are advised to print these out and bring these to each class. There are also a number of self-directed web based activities to enhance learning. You are encouraged to access these throughout the course.

Independent Learning:

Throughout this course you will be encouraged to take personal responsibility for improving your own English language skills. You will also be expected to reinforce your learning from class time by undertaking sufficient independent study (approximately 2 hours per week outside of class time) so that you can achieve the learning outcomes of the course.

Program Progression:

You are reminded that satisfactory Program Progression requires that attendance in classes is maintained at equal to or greater than 80%, and that GPA is maintained at equal to or greater than 3.5 with passing grades achieved in more than 50% of courses in any semester [please see Griffith College Policy Library - Program Progression Policy - for more information].

Content Schedule**Weekly Teaching Schedule**

Week	Topic	Activity	Readings
1	Motivation to study English in health	Class	
		Class	
		Class	
		Class	
2	Vocabulary in health	Class	
		Class	
		Class	
3	Etiquette in a health context	Class	
		Class	
4	Effective communication in health	Class	
5	Coherence	Class	
6	Emotional intelligence	Lecture	
7	Resilience	Class	
8	Reading and note-taking methods Oral presentation techniques	Class	
		Class	
9	Fluency	Class	
10	Reading, writing and listening exams	Class	

Assessment

This section sets out the assessment requirements for this course.

Summary of Assessment

Item	Assessment Task	Weighting	Relevant Learning Outcomes	Due Date
1	Language Journal	60%	1,2,3,4,5,6,7	10
2	Final listening test	10%	4,5,6	10
3	Final writing test	15%	6,7,4,1	10
4	Final reading test	15%	4,5,7	10

Assessment Details

Rationale for assessment

Assessment in this course is primarily aimed at assessing your English language skills and ability to apply these within other courses in an academic environment.

Language Journal:

Students are expected to keep and compile all examples of work done as part of the LDH100. Each week students will receive a percentage for participating in class and for completing all work given. This journal will include:

*

*

* All work done in class

* All homework

*

Writing(1):

There is one writing test in week 11 which is worth 15%. This test will cover paraphrasing methods, appropriate use of connectives as well as relative & participle clauses.

Reading Tests (1):

There is one reading test in week 12 which is worth 15%.

Listening Tests (1):

There is one listening test in week 12 which is worth 10%.

Note: LDP is a non-award course and as such is not included in the calculation of your grade point average (GPA). At the completion of the course you will be awarded either an NP (Non-graded Pass) or an NC (Not Complete) grade. You are required to complete LDM100 before you can be graduated from Griffith College.

Submission and Return of Assessment Items

Normally you will be able to collect your assignments in class within fourteen [14] days of the due date for submission of the assignment.

Retention of Originals

You must be able to produce a copy of all work submitted if so requested. Copies should be retained until after the release of final results for the course.

Extensions

To apply for an extension of time for an assessment item you must submit a written request to your lecturer via the Student Website at least 48 hours before the date the assessment item is due. Grounds for extensions are usually: serious illness, accident, disability, bereavement or other compassionate circumstances and must be able to be substantiated with relevant documentation [e.g. medical certificate]. Please refer to the Griffith College website - Policy Library - for guidelines regarding extensions and deferred assessment.

Penalties for late submission without an approved extension

Penalties apply to assignments that are submitted after the due date without an approved extension. Assessment submitted after the due date will be penalised 10% of the TOTAL marks available for assessment (not the mark awarded) for each day the assessment is late. Assessment submitted more than five days late will be awarded a mark of zero (0) For example:

- > 5 minutes and <= 24 hours 10%
- > 24 hours and <= 48 hours 20%
- > 48 hours and <= 72 hours 30%
- > 72 hours and <= 96 hours 40%
- > 96 hours and <= 120 hours 50%
- > 120 hours 100%

Note:

- Two day weekends will count as one day in the calculation of a penalty for late submission.
- When a public holiday falls immediately before or after a weekend, the three days will count as one day in the calculation of a penalty for late submission.
- When two public holidays (e.g. Easter), fall immediately before or after, or one day either side of a weekend, the four days will count as two days in calculating the penalty for late submission.
- When a single public holiday falls mid-week, the day will not be counted towards the calculation of a penalty.

Please refer to the Griffith College website - Policy Library > Assessment Policy for guidelines and penalties for late submission.

Assessment Feedback

Marks awarded for assessment items will also be available on the on-line grades system on the Student Website within fourteen [14] days of the due date.

Generic Skills

Griffith College aims to develop graduates who have an open and critical approach to learning and a capacity for lifelong learning. Through engagement in their studies, students are provided with opportunities to begin the development of these and other generic skills.

Studies in this course will give you opportunities to begin to develop the following skills:

Generic Skills	Taught	Practised	Assessed
Written Communication	Yes	Yes	Yes
Oral Communication	Yes	Yes	Yes

Information Literacy	Yes	Yes	Yes
Secondary Research			
Critical and Innovative Thinking			
Academic Integrity	Yes	Yes	Yes
Self Directed Learning	Yes	Yes	
Team Work		Yes	
Cultural Intelligence		Yes	
English Language Proficiency	Yes	Yes	Yes

Additional Course Generic Skills

Specific Skills	Taught	Practised	Assessed
English Language	Yes	Yes	Yes

Additional Course Information

In addition to formal contact hours, you are provided with extra support for your award courses through individual consultation with teaching staff, tutorials in English language, and self-access computer laboratories.

Teacher and Course Evaluations

Your feedback is respected and valued by your lecturers and tutors. You are encouraged to provide your thoughts on the course and teaching, both positive and critical, directly to your lecturer and tutor or by completing course and lecturer evaluations on the Griffith College portal whenever these are available.

Academic Integrity

Griffith College is committed to maintaining high academic standards to protect the value of its qualifications. Academic integrity means acting with the values of honesty, trust, fairness, respect and responsibility in learning, teaching and research. It is important for students, teachers, researchers and all staff to act in an honest way, be responsible for their actions, and show fairness in every part of their work. Academic integrity is important for an individual's and the College's reputation.

All staff and students of the College are responsible for academic integrity. As a student, you are expected to conduct your studies honestly, ethically and in accordance with accepted standards of academic conduct. Any form of academic conduct that is contrary to these standards is considered a breach of academic integrity and is unacceptable.

Some students deliberately breach academic integrity standards with intent to deceive. This conscious, pre-meditated form of cheating is considered to be one of the most serious forms of fraudulent academic behaviour, for which the College has zero tolerance and for which penalties, including exclusion from the College, will be applied.

However, Griffith College also recognises many students breach academic integrity standards without intent to deceive. In these cases, students may be required to undertake additional educational activities to remediate their behaviour and may also be provided appropriate advice by academic staff.

As you undertake your studies at Griffith College, your lecturers, tutors and academic advisors will provide you with guidance to understand and maintain academic integrity; however, it is also your responsibility to seek out guidance if and when you are unsure about appropriate academic conduct.

Please ensure that you are familiar with the [Griffith College Academic Integrity Policy](#); this policy provides an

overview of some of the behaviours that are considered breaches of academic integrity, as well as the penalties and processes involved when a breach is identified.

For further information please refer to the Academic Integrity Policy on the Griffith College website – Policy Library.

Risk Assessment Statement

There are no out of the ordinary risks associated with engagement in this course.

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