



1. General Course Information

1.1 Course Details

Course Code:	1112CCJ
Course Name:	Police, Courts and Corrections
Trimester:	Trimester 2, 2024
Program:	Diploma of Criminology and Criminal Justice
Credit Points:	10
Course Coordinator:	Dr Greg Stevenson
Document modified:	26 April 2024

Course Description

Police Courts and Criminal Law explains the law and procedural processes which govern the way crimes are investigated, tried and punished in Australia. It begins by considering some general principles of criminal responsibility such as the aims and functions of the criminal law and its sources. The legal principles guiding police investigations are examined, including police powers and responsibilities, the rights of suspects, and the importance of obtaining reliable and admissible evidence. Finally, students learn about the ways cases can progress through the court system, from initial charge to final sentence. The course focuses primarily on the Queensland criminal justice system. Other jurisdictions are examined in passing, and general principles are common to all Australian systems.

Assumed Knowledge

There are no prerequisites for this course

1.2 Teaching Team

Your teacher/s can be contacted via email as below:

You will also find their email in the Teacher's tile on your Course Site.

Name	Email
Dr Greg Stevenson	greg.stevenson@griffithcollege.edu.au

1.3 Meet with your teacher

Your teacher is available each week to meet outside of normal class times. This is called consultation. Times that your teacher will be available for consultation will be found on the Teacher's tile on your Course Site.

1.4 Timetable

Your timetable is available on the Griffith College Digital Campus at My Apps, Timetable.

1.5 Technical Specifications

All students must have access to a computer or suitable mobile device such as laptop or tablet (mobile phones are not suitable). In addition, up-to-date browser access, a reliable high-speed internet connection with enough upload and download capacity, a webcam and headset including microphone are needed.

2. Aims, Outcomes & Generic Skills

2.1 Course Aims

This course aims to provide students with an overview of laws relating to Australian criminal justice processes.



2.2 Learning Outcomes

After successfully completing this course you should be able to:

1. Identify the aims and functions of the police service, court system and corrections system and how they operate in the Australian criminal justice system
2. Explain and interpret the processes, legislative powers, functions and ethical responsibilities involved in the investigation of criminal offences by police in Queensland.
3. Explain and interpret the processes of, as well as the functions and ethical responsibilities of those involved in, the Queensland criminal court system.
4. Analyse the impact of the criminal law and associated processes on offenders, victims of crime and the broader community through the lens of the corrections system.



2.3 Generic Skills and Capabilities

For further details on the Generic Skills please refer to the [Graduate Generic Skills and Capabilities policy](#).

Griffith College aims to develop graduates who have an open and critical approach to learning and a capacity for lifelong learning. Through engagement in their studies, students are provided with opportunities to begin the development of these and other generic skills.

Studies in this course will give you opportunities to begin to develop the following skills:

Graduate Capabilities and Employability Skills			Focus within this course
Interacting with People	Teamwork		
	Communication		
	Respect for Culture and Diversity		✓
Readiness for the Workplace	Problem Solving		✓
	Planning and Organisation		
	Creativity and Future Thinking		✓



3. Learning Resources

3.1 Required Learning Resources

Findlay M, Odgers S & Yeo S, *Australian Criminal Justice, 5th edition* (2014), Oxford University Press, South Melbourne. (Available in the Griffith University Virtual Library).

3.2 Recommended Learning Resources

Lecture notes, notices and other issues relating to the course will be made available through the Griffith College portal.

3.3 College Support Services and Learning Resources

Griffith College provides many facilities and support services to assist students in their studies. Links to information about support resources that are available to students are included below for easy reference.

- [Digital Library](#) – Databases to which Griffith College students have access to through the Griffith Library Databases.
- [Study Toolbox](#) – there is a dedicated website for this course on the Griffith College Digital Campus.
- Academic Integrity - Griffith College is committed to ensuring academic integrity is understood and maintained by all staff and students. All students learn about academic integrity through engagement with Academic Integrity online modules within the Academic and Professional Studies course.
- [Services and Support](#) provides a range of services to support students throughout their studies including academic advice and assignment help from Student Learning Advisors, and personal and welfare support from Student Counsellors.
- [Jobs and Employment](#) in the Student Hub can assist students with career direction, resume and interview preparation, job search tips, and more.
- [IT Support](#) provides details of accessing support, information on s numbers and internet access and computer lab rules.

3.4 Other Information about your Learning

Preparation and Participation in Learning

You need to prepare before attending your scheduled Learning Experience (In Class). Work through the Learning Content (Before Class) prepared by your teacher which is found on the course site. Make sure you complete the Learning Activities (After Class) set each week. Active participation in your learning will enhance your success. Ask questions when something is unclear or when you want to bring some issue to your teacher's attention; respond to questions to test your knowledge and engage in discussion to help yourself and others learn.

Attendance

You are expected to actively engage in all learning experiences which underpin the learning content in this course. Attendance will be recorded by your teacher in each learning experience to ensure you are meeting the requirements of the program you are studying and/or your visa conditions. You are expected to engage with the learning content and learning activities outside of timetabled class times. You are expected to bring all necessary learning resources to class such as the required textbook and /or Workbook.

Consultation Sessions

Teachers offer extra time each week to assist students outside the classroom. This is known as 'consultation time.' You may seek assistance from your teacher on email or in person according to how the teacher has explained this to the class. Attendance during consultation time is optional but you are encouraged to use this extra help to improve your learning outcomes.

Course Learning Materials

Learning materials are made available to you in the course site. The learning materials are arranged in Modules. In each Module you will find Learning Content (Before Class), Learning Experiences (In Class) and Learning Activities (After Class). **Learning Content (Before Class)** will be engaged with prior to the scheduled **Learning Experience (In Class)**. This will ensure you are prepared for the scheduled Learning Experience (In Class) by being aware of the content to be covered and therefore will be able to actively participate in the session. **Learning Activities (After Class)** are accessed after the scheduled session for purposes of review, consolidation of learning, and preparation for the Evidence of Learning Tasks (Assessments) in the course.

In addition, **Missed Class** learning material is provided in the course, providing support, interactive tools and directions for students who occasionally cannot attend the weekly scheduled Learning Experience (In Class, either in person or on Zoom – note that some programs do not offer Zoom links) perhaps due to illness or other commitments. The Missed Class learning material should also be used in conjunction with Learning Content (Before Class) and Learning Activities (After Class) resources.

Self-Directed Learning

You will be expected to learn independently. This means you must organise and engage with the course Learning Content (Before Class) even when you are not specifically asked to do so by your teacher. The weekly guide (below) will be helpful to organise your learning. This involves revising the weekly course Learning Content (Before Class) and completing the Learning Activities (After Class). It also means you will need to find additional information to evidence your learning beyond that given to you, and to construct your own response to a question or topic. All of this requires careful planning of your time. Expect to spend, on average, at least 10 hours per week including class time for each of your courses.

Program Progression

You are reminded that satisfactory Program Progression requires that attendance in classes is maintained at equal to or greater than 80%, students are engaged in their learning and that GPA is maintained at equal to or greater than 3.5 [please see Griffith College Policy Library - [Program Progression Policy](#) - for more information].

International students enrolled in Language Development Modules (LDM100 / LDM200)

Successful completion of LDM100 and LDM200 **required** to graduate with your Diploma award and progress to your Bachelor. If you do not achieve non-graded passes for these language modules your progression to your Bachelor will be affected. Please attend all your classes and submit your assessment.






Teacher and Course Evaluation

Your feedback is respected and valued by your teachers. You are encouraged to provide your thoughts on the course and teaching, both positive and critical, directly to your teacher or by completing course and teacher evaluations via Griffith College's evaluation tool whenever these are available.

4. Learning Content, Learning Experiences and Learning Activities



4.1 Modules for Learning and Weekly Learning Content, Learning Experiences and Learning Activities

	Learning Content	Learning experiences	Learning activities	Evidence of learning	Learning outcome
					
Module 1: Introduction to Criminal Law					
1	Introduction to Policing, Courts and Corrections	Task Force Magenta Introduction	Worksheet; reflection		1
2	The Role of Policing in Society	Paradise City PD Scenario	Worksheet; matching activity; reflection		1
3	Policing Structure and Strategy	Paradise City PD Scenario (2)	Moodle Activity		1
4	Investigating Criminal Offences	Task Force Magenta Scenario	Worksheet; matching activity; reflection	Policing Role Reflection	1,2
Module 2: Criminal Law and the Police Investigation Process					
5	Police Powers 1: Evidence Gathering	Task Force Magenta PBL Exercise	Worksheet; reflection; quiz		1,2
6	Police Powers 2: Pre-Charge Detention and Questioning	Task Force Magenta PBL Exercise 2	Worksheet; reflection; quiz		1,2
7	Police Powers and Accountability	Task Force Magenta PBL Exercise 3	Worksheet; reflection		1,2
Module 3: Criminal Law and the Court Process					
8	Pre-Trial Process	Task Force Magenta PBL Exercise 4	Worksheet; reflection		3
9	The Criminal Trial	Mock Court Exercise- TF Magenta	Worksheet; matching activity; reflection	Online Moodle Quiz	1,2,3,4
10	Sentencing and Corrections	Sentencing Hearing- TF Magenta; 'You be the Judge' Exercise	Worksheet; quiz; reflection	Court Process Assignment	1,2,3,4
11	Appealing Court Decisions	Appeal Hearing- TF Magenta	Worksheet; reflection		4
Module 4: Justice, Injustice and Course Review					
12	Review and Conclusion	Question Garden Exercise	Question Garden Preparation		1,2,3,4,5
Exam Week				Final Exam	



5. Evidence of Learning

5.1 Evidence of Learning Summary

	Evidence of learning	Weighting	Learning outcome	Due Date
1	Professional/Technical Reflection	20%	1	9am Monday Week 4 22 July 2024
2	Online Quiz	10%	1,2,3,4	Midnight Friday Week 9 6 September 2024
3	Court Process Assignment	30%	1,2,3,4	Midnight Friday Week 10 13 September 2024
4	Final Examination	40%	1,2,3,4	Exam Period

5.2 Evidence of Learning Task Detail

You are required to **submit your own work** for marking. All planning, notes and drafts need to be retained so they can be presented to your teacher if requested.

Tools that generate course content or extensively enhance a student's English language capability are not permitted to be used. Web applications such as ChatGPT, Google Translate, Grammarly and Youdao (or equivalent services) are not permitted for outright assessment creation, translation, or extensive language assistance purposes. In addition, Wikipedia, Baidu, Weibo and WeTalk are not permitted to be used.

Students should follow all teacher directions about the use of Generative Artificial Intelligence (Gen-AI) tools in relation to formative and summative assessment tasks (including how to cite Gen-AI tools, if relevant). It should be noted that Turnitin provides teaching staff with a Gen-AI percentage indicator as well as an Originality Report which detects plagiarism.

1. Evidence of Learning Task 1: Professional/Technical Reflection (20%)

Task Type: Written Assignment

Learning Outcomes Assessed: 1

Due Date: 9am Monday Week 4 (22 July 2024)

Weight: 20%

Length: 1000 words

Task Description: Critical reflection is a valuable skill in the discipline of criminal justice. One aim of critical reflection is to consider how the professional practice of a range of policing resources contributes to a department's strategy and its objectives of yielding safer communities. Your task is to select a particular capability within the police service and reflect on its contribution to the organisation's strategic objectives. A template to be used for this assignment will be provided in class and on the Digital Campus.

Criteria and Marking: Students are assessed on the following criteria:

- Identify a specific capability that exists within the local police department
- Explain the role and tasks performed by officers in this capability
- Discuss how this policing capability contributes to the strategic objectives of its organisation
- Further instructions on how to complete this task will be provided in class

Submission: Turnitin via the course site.

2. Evidence of Learning Task 2: Online Moodle Quiz (10%)

Task Type: Online quiz

Due Date: **Midnight Friday** Week 9 (6 September 2024)

Weight: 10%, Marked out of: 10 marks

Length: N/A

Task Description: Students will be required to complete an online quiz, assessing course content and application. This quiz will consist of a series of true/false and multiple-choice tasks. More information about the quiz will be provided in class.

Criteria and Marking: Students are assessed on the following criteria:

- Identify the aims and functions of the criminal law and how it operates in the Australian criminal justice system.
- Explain and use the legal principles of criminal offences and criminal responsibility as they apply to Queensland criminal law.

Submission: Online quiz

3. Evidence of Learning Task 3: Court Process Assignment (30%)

Task Type: Written Assignment

Learning Objectives Assessed: 1, 2, 3, 4

Due Date: **Midnight Friday** Week 10 (13 September 2024)

Weight: 30%, Marked out of: 30

Length: 2000 words

Duration: N/A

Task Description: Details of the field experience will be provided in class.

You will need to complete a proforma report about the court process, with reference to a given scenario. The proforma and more detailed requirements and criteria will be given to students in the trimester.

Criteria and Marking: Students are assessed on the following criteria:

- Identify the aims and functions of the criminal law and how it operates in the Australian criminal justice system.
- Explain and interpret the processes, legislative powers, functions and ethical responsibilities involved in the investigation of criminal offences by police in Queensland.
- Explain and interpret the processes of, as well as the functions and ethical responsibilities of those involved in, the Queensland criminal court system.

Submission: Turnitin via the course site.

4. Evidence of Learning Task 4: Final Examination (40%)

Task Type: Examination

Due Date: Final Examination Period (date to be advised on Digital Campus)

Weight: 40%, Marked out of: 40

Length: N/A

Duration: 90 minutes

Task Description: The exam will consist of multiple-choice, true/false and short answer questions for a total of 80 marks (40%). Details of the style of questions with examples will be given in class.

Criteria and Marking: Students are assessed on the following criteria:

- Identify the aims and functions of the criminal law and how it operates in the Australian criminal justice system.
- Explain and use the legal principles of criminal offences and criminal responsibility as they apply to Queensland criminal law.
- Explain and interpret the processes, legislative powers, functions and ethical responsibilities involved in the investigation of criminal offences by police in Queensland.
- Explain and interpret the processes of, as well as the functions and ethical responsibilities of those involved in, the Queensland criminal court system.

Submission: Exam

In order to pass this Course, students must:

A. Attempt all assessment items

B. Demonstrate assurance of learning of all learning outcomes through graded Evidence of Learning Tasks.

5.3 Late Submission

An Evidence of Learning Task submitted after the due date, without an approved extension from the teacher, will be penalised. The standard penalty is the reduction of the mark allocated to the Evidence of Learning Task by 5% of the maximum mark applicable for the Evidence of Learning Task, for each working day or part working day that the task is late. Evidence of learning tasks submitted more than five working days after the due date are awarded zero marks.

Please refer to the Griffith College website - Policy Library > [Assessment Policy](#) for guidelines and penalties for late submission.

5.4 Other Information about Evidence of Learning

Retention of Originals

You must be able to produce a copy of all work submitted if so requested. Copies should be retained until after the release of final results for the Course.

Requests for extension

To apply for an extension of time for an evidence of learning task, you must submit an [Application for Extension of Assignment](#) form to your teacher at least 24 hours before the date the assignment is due. Grounds for extensions are usually: serious illness, accident, disability, bereavement or other compassionate circumstances and must be able to be substantiated with relevant documentation [e.g. [Griffith College Student Medical Certificate](#)]. Please refer to the Griffith College website – [Policy Library](#) for guidelines regarding extensions and deferred Evidence of Learning Tasks.

Return of Evidence of Learning Tasks

1. Marks awarded for in-trimester evidence of learning tasks, except those being moderated externally with Griffith University, will be available on the course site within fourteen [14] days of the due date. This does not apply to the final evidence of learning task in this course (marks for this task will be provided with the final course result).
2. Students will be advised of their final grade through the Digital Campus. Students can review their final exam papers after student grades have been published. Review of final exam papers will not be permitted after the final date to enrol.
3. Marks for **all** evidence of learning tasks including the final exam (if applicable) will be recorded in the Course Site and made available to students through the Course Site.

The sum of your marks of evidence of learning tasks in this course does not necessarily imply your final grade for the course. Standard grade cut off scores can be varied for particular courses, so you need to wait for the official release of grades to be sure of your grade for this course.

6. Policies & Guidelines

Griffith College Evidence of Learning Tasks-related policies can be found in the [Griffith College Policy Library](#) which include the following policies:

[Assessment Policy](#), [Special Consideration](#), [Deferred Assessment](#), [Alternate Exam Sitings](#), [Medical Certificates](#), [Academic Integrity](#), [Finalisation of Results](#), [Review of Marks](#), [Moderation of Assessment](#), [Turn-it-in Software Use](#). These policies can be accessed within the [Policy Library](#)

Academic Integrity Griffith College is committed to maintaining high academic standards to protect the value of its qualifications. Academic integrity means acting with the values of honesty, trust, fairness, respect and responsibility in learning, teaching and research. It is important for students, teachers, researchers and all staff to act in an honest way, be responsible for their actions, and show fairness in every part of their work. Academic integrity is important for an individual's and the College's reputation.

All staff and students of the College are responsible for academic integrity. As a student, you are expected to conduct your studies honestly, ethically and in accordance with accepted standards of academic conduct. Any form of academic conduct that is contrary to these standards is considered a breach of academic integrity and is unacceptable.

Some students deliberately breach academic integrity standards with intent to deceive. This conscious, pre-meditated form of cheating is considered to be one of the most serious forms of fraudulent academic behaviour, for which the College has zero tolerance and for which penalties, including exclusion from the College, will be applied.

However, Griffith College also recognises many students breach academic integrity standards without intent to deceive. In these cases, students may be required to undertake additional educational activities to remediate their behaviour and may also be provided appropriate advice by academic staff.

As you undertake your studies at Griffith College, your teachers and academic advisors will provide you with guidance to understand and maintain academic integrity; however, it is also your responsibility to seek out guidance if and when you are unsure about appropriate academic conduct.

In the case of an allegation of a breach of academic integrity being made against a student he or she may request the guidance and support of a Griffith College Student Learning Advisor or Student Counsellor.

Please ensure that you are familiar with the Griffith College Academic Integrity Policy; this policy provides an overview of some of the behaviours that are considered breaches of academic integrity, as well as the penalties and processes involved when a breach is identified.

For further information please refer to the Griffith College website - Policy Library > [Academic Integrity Policy](#)

Reasonable Adjustments for Evidence of Learning Tasks – The Disability Services policy

The [Disability Services policy](#) (accessed within the [Policy Library](#)) outlines the principles and processes that guide the College in making reasonable adjustments to Evidence of Learning Tasks for students with disabilities while maintaining academic robustness of its programs.

Risk Assessment Statement

There are no out of the ordinary risks associated with this course.