



## 1. General Course Information

### 1.1 Course Details

<b>Course Code:</b>	<b>1017MSC</b>
<b>Course Name:</b>	<b>Anatomy &amp; Physiology Systems II</b>
<b>Trimester:</b>	<b>Trimester 2, 2024</b>
<b>Program:</b>	<b>Diploma of Health Sciences</b>
<b>Credit Points:</b>	<b>10</b>
<b>Course Coordinator:</b>	<b>Dr Katherine Lee</b>
<b>Document modified:</b>	<b>22/04/2024</b>

### Course Description

Anatomy & Physiology Systems II is a 10 Credit Point course situated within the second trimester of the Diploma of Health Science. The Diploma of Health Science is designed to provide students with a pathway to:

- further university studies in the Health Sciences, or
- direct employment.

Within Anatomy & Physiology Systems II a number of major body systems will be discussed, integrating structure (anatomy) with function (physiology). This is a companion course to Anatomy and Physiology Systems I. With the cardiovascular, respiratory, renal and digestive systems, description of human anatomy will precede physiological study, drawing on experience in laboratories as well as lectures. The functions of blood, and the anatomy and functions of the immune system will be covered. This course will provide the necessary experience and learning for students destined to undertake advanced studies in anatomy and in physiology, and will develop (knowledge of) analytical laboratory skills.

### Assumed Knowledge

To successfully enrol in this Course, you must provide evidence that you have completed the following Courses:

- 1014MSC - Cells, Tissues & Regulation
- 1016MSC - Anatomy & Physiology Systems 1

## 1.2 Teaching Team

Your teacher can be contacted via the email system on the portal.

Name	Email
Dr Katherine Lee	<a href="mailto:Katherine.Lee@griffithcollege.edu.au">Katherine.Lee@griffithcollege.edu.au</a>

## 1.3 Meet with your teacher

Your teacher is available each week to meet outside of normal class times. This is called consultation. Times that your teacher will be available for consultation will be found on the Teacher's tile on your Course Site.

## 1.4 Timetable

Your timetable is available on the Griffith College Digital Campus at My Apps, Timetable.

## 1.5 Technical Specifications

All students must have access to a computer or suitable mobile device such as laptop or tablet (mobile phones are not suitable). In addition, up-to-date browser access, a reliable high-speed internet connection with enough upload and download capacity, a webcam and headset including microphone are needed.

## 2. Aims, Outcomes & Generic Skills

### 2.1 Course Aims

- address functional anatomy of the cardiovascular system and broad aspects of basic cardiovascular physiology, including anatomical and experimental laboratory investigation
- address basic respiratory system anatomy and physiology, incorporating blood and gas transport, including anatomical and experimental laboratory investigation
- address basic renal and urinary system anatomy and physiology and its role in water balance and homeostasis
- address the basic structure of the gastrointestinal tract and the physiology of digestion and absorption
- address basic blood physiology, lymphatics & immune systems In addition to learning about normal structure and function, and although a comprehensive account would not be appropriate at this level, the course also aims to discuss basic pathophysiology of some of the major societal problems, including atherosclerosis and myocardial infarct, asthma and other obstructive disorders.

A related but separate course aim is to provide students with the opportunity to investigate the function of major body systems in the laboratory, gaining practical and analytical skills in experimental physiology, and in histology and related disciplines.



### 2.2 Learning Outcomes

After successfully completing this course you should be able to:

1. Correctly use anatomical and physiological terms as they relate to the human body;
2. Identify and describe the anatomical features and physiological functions of various systems of the body;
3. Demonstrate knowledge in laboratory procedures including human tissue handling and identification of anatomical structures on human cadaveric material, and understanding the basic function test in relations to the human physiological systems covered in this course



## 2.3 Graduate Capabilities and Employability Skills

For further details on the Graduate Capabilities and Employability Skills please refer to the [Graduate Generic Skills and Abilities Policy](#).

Griffith College is committed to producing graduates who are able to demonstrate progress toward the development of a number of generic skills / capabilities that will allow them to successfully continue their studies at the tertiary level. This set of skills includes employability related skills that will ensure graduates are capable in the workplace of the future.

Studies in this course will give you opportunities to begin to develop the following skills:

Graduate Capabilities and Employability Skills			Focus within this course
Interacting with People	Teamwork		✓
	Communication		✓
	Respect for Culture and Diversity		
Readiness for the Workplace	Problem Solving		✓
	Planning and Organisation		
	Creativity and Future Thinking		



## 3. Learning Resources

### 3.1 Required Learning Resources

- Marieb, E.N. & Hoehn, K. Human Anatomy & Physiology Global + A Brief Atlas of the Human Body + Mastering A&P with eText 10<sup>th</sup> edition (ISBN 9781488689109) or 11<sup>th</sup> edition (ISBN 9781488657719).  
The online version for the above textbook can be found at <https://www.pearson.com.au/9781292260938>
- Marieb, E.N. & Mitchell, S. Laboratory Manual for Foundation Year Health Custom Edition 2<sup>nd</sup> edition (ISBN 9781488609954) or 3<sup>rd</sup> ed. (ISBN 9781488626050)  
Both of these texts above are available in a value package.
- Pearson Online course environment 'Mastering Anatomy and Physiology'.
- Lab Workbook and Workshop workbook - available on the 1017MSC-course site in the Griffith College Student Portal

Laboratory Rules document is part of the lab workbook, which is available on the course site via the Griffith College Student Portal.

## 3.2 Recommended Learning Resources

- None

## 3.3 College Support Services and Learning Resources

The College provides many facilities and support services to assist students in their studies. Links to information about College support resources that are available to students are included below for easy reference.

- [Digital Library](#) – Databases to which Griffith College students have access to through the Griffith Library Databases.
- [Study Toolbox](#) – there is a dedicated website for this course on the Griffith College Digital Campus.
- [Academic Integrity](#) - Griffith College is committed to ensuring academic integrity is understood and maintained by all staff and students. All students learn about academic integrity through engagement with Academic Integrity online modules within the Academic and Professional Studies course.
- [Services and Support](#) provides a range of services to support students throughout their studies including academic advice and assignment help from Student Learning Advisors, and personal and welfare support from Student Counsellors.
- [Jobs and Employment](#) in the Student Hub can assist students with career direction, resume and interview preparation, job search tips, and more.
- [IT Support](#) provides details of accessing support, information on numbers and internet access and computer lab rules.

## 3.4 Other Information about your Learning

### Preparation and Participation in Learning

You need to prepare before attending your scheduled Learning Experience (In Class). Work through the Learning Content (Before Class) prepared by your teacher which is found on the course site. Make sure you complete the Learning Activities (After Class) set each week. Active participation in your learning will enhance your success. Ask questions when something is unclear or when you want to bring some issue to your teacher's attention; respond to questions to test your knowledge and engage in discussion to help yourself and others learn.

### Attendance

You are expected to actively engage in all learning experiences which underpin the learning content in this course. Attendance will be recorded by your teacher in each learning experience to ensure you are meeting the requirements of the program you are studying and/or your visa conditions. You are expected to engage with the learning content and learning activities outside of timetabled class times. You are expected to bring all necessary learning resources to class such as the required textbook and /or Workbook.

Classes for Anatomy & Physiology II include the following:

- **Lectorials:** 3 hours per week
- **Laboratories:** 3 x 2-hour laboratory sessions, G16\_4.29/4.24
- **Practicums:** 4 x 2-hour practicums, G40\_10.25/10.26.

Note: **ATTENDANCE AT LABORATORIES AND PRACTICUMS ARE COMPULSORY.** These practical sessions provide learning activities that are essential to the learning outcomes in this course. Students will work in small groups to conduct experiments and develop problem solving skills. Students are expected to attend their scheduled laboratory class except in extenuating circumstances.

An attendance roll will be maintained for all laboratories. Students must read the Laboratory Safety requirements prior to attending their first laboratory and comply with the dress and behaviour codes as described; Students **MUST WEAR LABORATORY GOWN AND CLOSED IN SHOES FOR ALL LABORATORIES.** Students will be required to bring their lab workbook to laboratories. Content covered in these laboratories complements lecture material and hence will be assessed in both laboratories.

## Consultation Sessions

Teachers offer extra time each week to assist students outside the classroom. This is known as 'consultation time.' You may seek assistance from your teacher on email or in person according to how the teacher has explained this to the class. Attendance during consultation time is optional but you are encouraged to use this extra help to improve your learning outcomes.

## Course Learning Materials

Learning materials are made available to you in the course site. The learning materials are arranged in Modules. In each Module you will find Learning Content (Before Class), Learning Experiences (In Class) and Learning Activities (After Class). **Learning Content (Before Class)** will be engaged with prior to the scheduled **Learning Experience (In Class)**. This will ensure you are prepared for the scheduled Learning Experience (In Class) by being aware of the content to be covered and therefore will be able to actively participate in the session. **Learning Activities (After Class)** are accessed after the scheduled session for purposes of review, consolidation of learning, and preparation for the Evidence of Learning Tasks (Assessments) in the course.

In addition, **Missed Class** learning material is provided in the course, providing support, interactive tools and directions for students who occasionally cannot attend the weekly scheduled Learning Experience (In Class, either in person or on Zoom – note that some programs do not offer Zoom links) perhaps due to illness or other commitments. The Missed Class learning material should also be used in conjunction with Learning Content (Before Class) and Learning Activities (After Class) resources.

## Self-Directed Learning

You will be expected to learn independently. This means you must organise and engage with the course Learning Content (Before Class) even when you are not specifically asked to do so by your teacher. The weekly guide (below) will be helpful to organise your learning. This involves revising the weekly Learning Content (Before Class) and completing the Learning Activities (After Class). It also means you will need to find additional information to evidence your learning beyond that given to you, and to construct your own response to a question or topic. All of this requires careful planning of your time. Expect to spend, on average, at least 10 hours per week including class time for each of your courses.

## Program Progression

You are reminded that satisfactory Program Progression requires that attendance in classes is maintained at equal to or greater than 80%, students are engaged in their learning and that GPA is maintained at equal to or greater than 3.5 [please see Griffith College Policy Library - [Program Progression Policy](#) - for more information].

## **International students enrolled in Language Development Modules (LDM100 / LDM200)**

Successful completion of LDM100 and LDM200 is **required** to graduate with your Diploma award and progress to your Bachelor. If you do not achieve non-graded passes for these language modules your progression to your Bachelor will be affected. Please attend all your classes and submit your assessment.

## Teacher and Course Evaluation






Your feedback is respected and valued by your teachers. You are encouraged to provide your thoughts on the course and teaching, both positive and critical, directly to your teacher or by completing course and teacher evaluations via Griffith College's evaluation tool whenever these are available.



## 4. Weekly Guide: Learning Content, Learning Experiences and Learning Activities

The information below lays out how your learning will be organised throughout the trimester.

### 4.1 Modules for Learning and Weekly Learning Content, Learning Experiences and Learning Activities






Week	Learning Content (Before Class)	Learning Experiences (In Class)	Learning Activities (After Class)	Evidence of Learning (Assessment)	Learning Outcome
					
<b>Module 1: Cardiovascular System and Heart</b>					
<b>1</b>	-Introduction to the course and assessment, delivery method -Functional anatomy of the heart -Cardiovascular system overview -ECGs and myocardial contraction	(Zoom) Lectorials: -Presentations -Jeopardy quizzes -Kahoot Quizzes -Zoom quizzes -Completing the electronic lectorial workbook activities	-Complete workbook exercises -Watch the mini lecture(s), additional videos and resources (incl. the course textbook) -Complete Review Questions -		1 & 2
<b>2</b>	-Review cardiovascular system -Anatomy and function of arteries and veins -Overview: blood vessels	(Zoom) Lectorials: -Presentations -Jeopardy quizzes -Kahoot Quizzes -Zoom quizzes -Completing the electronic lectorial workbook activities	Complete workbook exercises -Watch the mini lecture(s), additional videos and resources (incl. the course textbook) -Complete Review Questions -		1 & 2
<b>3</b>	-Review blood vessels - Functional anatomy of capillary networks -Cardiac output and Resistance -Determinants of blood pressure	Zoom) Lectorials: -Presentations -Jeopardy quizzes -Kahoot Quizzes -Zoom quizzes -Completing the electronic lectorial workbook activities	-Complete workbook exercises -Watch the mini lecture(s), additional videos and resources (incl. the course textbook) -Complete Review Questions -	<b>Post-module assessment (1%)</b>	1 & 2

<b>Module 2: Lymphatic System and Blood</b>					
<b>4</b>	-Review Cardiac output and resistance -Lymphatics system	(Zoom) Lectorials: -Presentations -Jeopardy quizzes -Zoom quizzes -Completing the electronic lectorial workbook activities	-Complete workbook exercises -Watch the mini lecture(s), additional videos and resources (incl. the course textbook) -Complete Review Questions		1 & 2
<b>5</b>	-Review Lymphatics system -Composition and function of blood	(Zoom) Lectorials: -Presentations -Jeopardy quizzes -Zoom quizzes -Completing the electronic lectorial workbook activities	-Complete workbook exercises -Watch the mini lecture(s), additional videos and resources (incl. the course textbook) -Complete Review Questions	<b>Post-module assessment (1%)</b>	1 & 2
<b>Module 3: Respiratory System</b>					
<b>6</b>	-Review of Lymphatics system and blood -Organisation of the respiratory system	(Zoom) Lectorials: -Presentations -Jeopardy quizzes -Zoom quizzes -Completing the electronic lectorial workbook activities	-Complete workbook exercises -Watch the mini lecture(s), additional videos and resources (incl. the course textbook) -Complete Review Questions	<b>Mid Trimester Exam 1 (Module 1-2) (25%)</b>	1 & 2
<b>7</b>	-Partial pressures -Function of bronchi and alveoli -Gas transport	(Zoom) Lectorials: -Presentations -Jeopardy quizzes -Zoom quizzes -Completing the electronic lectorial workbook activities	-Complete workbook exercises -Watch the mini lecture(s), additional videos and resources (incl. the course textbook) -Complete Review Questions	<b>Post-module assessment (1%)</b>	1 & 2
<b>Module 4: Renal System</b>					
<b>8</b>	-Review Respiratory -System Renal / Urinary system -filtration, reabsorption, secretion -(regulation of) GFR -Intrinsic control mechanisms	(Zoom) Lectorials: -Presentations -Jeopardy quizzes -Zoom quizzes -Completing the electronic lectorial workbook activities	-Complete workbook exercises -Watch the mini lecture(s), additional videos and resources (incl. the course textbook) -Complete Review Questions -Complete Mastering Assignment		1 & 2
<b>9</b>	-Functional anatomy urinary tract -Kidney, glomerular function -Extrinsic control mechanisms	(Zoom) Lectorials: -Presentations -Jeopardy quizzes -Kahoot Quizzes -Zoom quizzes -Completing the electronic lectorial workbook activities	-Complete workbook exercises -Watch the mini lecture(s), additional videos and resources (incl. the course textbook) -Complete Review Questions -Complete Mastering Assignment	<b>Post-module assessment (1%)</b>  <b>Lab exam 1 (15%)</b>	1 & 2

<b>Module 5: GIT</b>					
<b>10</b>	-Renal medulla and water balance	(Zoom) Lectorials incorporating debate, team work and individual activities through: -Presentations -Jeopardy quizzes -Kahoot Quizzes -Zoom quizzes -Completing the electronic lectorial workbook activities	-Complete workbook exercises -Watch the mini lecture(s), additional videos and resources (incl. the course textbook) -Complete Review Questions -Complete Mastering Assignment		1 & 2
<b>11</b>	-Review of Renal system -GI tract: movement and secretion -Pancreatic and hepatic function	(Zoom) Lectorials incorporating debate, team work and individual activities through: -Presentations -Jeopardy quizzes -Kahoot Quizzes -Zoom quizzes -Completing the electronic lectorial workbook activities	-Complete workbook exercises -Watch the mini lecture(s), additional videos and resources (incl. the course textbook) -Complete Review Questions -Complete Mastering Assignment	<b>Post-module assessment (1%)</b>	1 & 2
<b>Module 6: Immunology</b>					
<b>12</b>	-Review GI tract -Immune System -Revision Module 5 and 6	(Zoom) Lectorials: -Presentations -Jeopardy quizzes -Kahoot Quizzes -Zoom quizzes -Completing the electronic lectorial workbook activities	-Complete workbook exercises -Watch the mini lecture(s), additional videos and resources (incl. the course textbook) -Complete Review Questions -Complete Mastering Assignment	<b>Lab Exam 2 (20%)</b>	1 & 2
<b>13</b>				<b>End of Trimester Exam (Module 3-6) (35%)</b>	



#### 4.2 Overview of Lab sessions (including lab exams):

Week	Learning Content (Before Class)	Learning Experiences (In Class)	Learning Activities (After Class)	Evidence of Learning (Assessment)	Learning Outcome
					
	<b>Module 1</b>				
2	Physiology Lab: Animal Heart Dissection	Laboratory	Lab note-guide (Marieb Ex 30)		1, 2 & 3
	<b>Module 1</b>				
3	Physiology Lab: Blood pressure/ECG	Laboratory	Lab note-guide (Marieb Ex 33A)		1, 2 & 3
	<b>Module 1</b>				
4	Anatomy Lab: Cardiovascular	Practicum	Lab note-guide (Marieb Ex 30, 32, 36)		1, 2 & 3
	<b>Module 1 &amp; 3</b>				
5	Anatomy Lab: Respiratory system/REVIEW Cardiovascular system	Practicum	Lab note-guide (Marieb Ex 30, 32, 36)		1, 2 & 3
	<b>Module 3 &amp; 4</b>				
6	Physiology Lab: Respiratory & Urinalysis	Laboratory	Urinalysis (Marieb Ex 41A, 40), Lung Function (Marieb Ex 36)		1, 2 & 3
	<b>Module 1-3</b>				
7	Module 1-3	See previous week	9	Module 1-3	See previous week
	<b>Module 4</b>				
8	Anatomy Lab: Renal System	Practicum	Lab note-guide (Marieb Ex 3, 8, 40, 42)		1, 2 & 3
	<b>Module 5</b>				
9	Anatomy Lab: Digestive system/REVIEW Renal system	Practicum	Marieb Ex 3, 8, 40, 42		1, 2 & 3
	<b>Lab Exam 1 (Module 1 – 3)</b>				
	<b>Module 5</b>				
10	REVIEW all systems	Practicum			1, 2 & 3
	<b>Lab Exam 2 (Module 1-6)</b>				
11	Module 1-6	See previous week	See previous week	Lab Exam 2 (Module 1-6)	1, 2 & 3



## 5. Evidence of Learning (Assessment)

### 5.1 Evidence of Learning Summary

	Evidence of Learning (Assessment)	Weighting	Learning Outcome	Due Date
1	Post-module assessment	5%	1 & 2	Week 3, 5, 7, 9, 11
2	Mid Trimester Exam	25%	1 & 2	Week 6
3	Lab Exam 1	15%	1, 2 & 3	Week 9
4	Lab Exam 2	20%	1, 2 & 3	Week 12
5	End of Trimester Exam	35%	1 & 2	Week 13

### 5.2 Evidence of Learning Task Detail

You are required to **submit your own work** for marking. All planning, notes and drafts need to be retained so they can be presented to your teacher if requested.

Tools that generate course content or extensively enhance a student's English language capability are not permitted to be used. Web applications such as ChatGPT, Google Translate, Grammarly and Youdao (or equivalent services) are not permitted for outright assessment creation, translation, or extensive language assistance purposes. In addition, Wikipedia, Baidu, Weibo and WeTalk are not permitted to be used.

Students should follow all teacher directions about the use of Generative Artificial Intelligence (Gen-AI) tools in relation to formative and summative assessment tasks (including how to cite Gen-AI tools, if relevant). It should be noted that Turnitin provides teaching staff with a Gen-AI percentage indicator as well as an Originality Report which detects plagiarism.

#### 1. Evidence of Learning Task 1: Post-Module Assessment

**Task Type:** Quiz

**Due Date:** Week 3, 5, 7, 9, 11

**Weight:** 5%, Marked out of: 86

**Duration:** No time limit but must be completed by the end of the relevant MasteringAP module due date.

**Task Description:** This quiz will be in the form of multi-choice questions and short answer questions.

**Criteria and Marking:** Students are assessed on Module 1 – 5 of the course with the respective weeks and must score more than half of the relevant modules mark to attain the 1% for each module. This is a collective 5% and students are required to attempt at least 4 out of 5 quizzes throughout the trimester.

**Submission:** MasteringAP

#### 2. Evidence of Learning Task 2: Mid Trimester Exam

**Task Type:** Examination

**Due Date:** Week 6 details TBA

**Weight:** 25%, Marked out of: 53

**Duration:** 1 hour and 05 minutes

**Exam Type:** Closed book.

**Task Description:** This exam will be in the form of multi-choice questions and short answers, timed.

**Criteria and Marking:** Students are assessed on Module 1-2 content.

**Exam Format:** On Campus

### **3. Evidence of Learning Task 3:** Lab Exam 1

**Task Type:** Examination

**Due Date:** TBA

**Weight:** 15%, Marked out of: 30

**Duration:** 30 minutes

**Exam Type:** Closed book.

**Task Description:** Timed, labelling questions and short open answer questions designed to assess knowledge of laboratory content.

**Criteria and Marking:** Students are assessed on Module 1-3.

**Exam Format:** On Campus

### **4. Evidence of Learning Task 4:** Lab Exam 2

**Task Type:** Examination

**Due Date:** TBA

**Weight:** 20%, Marked out of: 40

**Duration:** 40 minutes

**Exam Type:** Closed book

**Task Description:** Timed, labelling questions and short open answer questions designed to assess knowledge of laboratory content.

**Criteria and Marking:** Students are assessed on Module 1-6 lab content.

**Exam Format:** On Campus

### **5. Evidence of Learning Task 5:** End of Trimester Exam

**Task Type:** Examination

**Due Date:** Final exam period

**Weight:** 35%, Marked out of: 80

**Duration:** 1 hour and 40 minutes

**Exam Type:** Closed book

**Task Description:** This exam will be in the form of multi-choice questions and short answers, timed.

**Criteria and Marking:** Students are assessed on Module 3-6 content.

**Exam Format:** On Campus

#### **Requirements to pass this course:**

In order to be eligible to pass the course students must:

#### **A. attend and attempt the following evidence of learning tasks:**

- **Mid trimester examination**
- **Lab exam 1**
- **Lab exam 2**
- **End of trimester exam and obtain at least 40% on the end of trimester exam;**

#### **B. achieve an overall course result (sum of all evidence of learning tasks) of at least 50%; AND**

#### **C. demonstrate assurance of learning of all learning outcomes through graded Evidence of Learning Tasks.**

### 5.3 Late Submission

An Evidence of Learning Task submitted after the due date, without an approved extension from the teacher, will be penalised. The standard penalty is the reduction of the mark allocated to the Evidence of Learning Task by 5% of the maximum mark applicable for the Evidence of Learning Task, for each calendar day that the task is late. Evidence of learning tasks submitted more than seven calendar days after the due date are awarded zero marks.

Please refer to the Griffith College website - Policy Library > [Assessment Policy](#) for guidelines and penalties for late submission.

## 5.4 Other Information about Evidence of Learning

### Retention of Originals

You must be able to produce a copy of all work submitted if so requested. Copies should be retained until after the release of final results for the course.

### Requests for extension

To apply for an extension of time for an evidence of learning task, you must submit an [Application for Extension of Assignment](#) form to your teacher at least 24 hours before the date the assignment is due. Grounds for extensions are usually: serious illness, accident, disability, bereavement or other compassionate circumstances and must be able to be substantiated with relevant documentation [e.g. [Griffith College Student Medical Certificate](#)]. Please refer to the Griffith College website - [Policy Library](#) - for guidelines regarding extensions and deferred assessment.

### Return of Evidence of Learning Tasks

1. Marks awarded for in-trimester evidence of learning tasks, except those being moderated externally with Griffith University, will be available on the Student Portal within fourteen [14] days of the Due Week. This does not apply to the final evidence of learning task in this course (marks for this task will be provided with the final course result).
2. Students will be advised of their final grade through the Student Portal. Students can review their final exam papers after student grades have been published. Review of final exam papers will not be permitted after the final date to enrol.
3. Marks for **all** evidence of learning tasks including the final exam (if applicable) will be recorded in the Moodle Course Site and made available to students through the Moodle Course Site.

*The sum of your marks of evidence of learning tasks in this course does not necessarily imply your final grade for the course. Standard grade cut off scores can be varied for particular courses, so you need to wait for the official release of grades to be sure of your grade for this course.*

## 6. Policies & Guidelines

Griffith College assessment-related policies can be found in the [Griffith College Policy Library](#) which include the following policies:

[Assessment Policy](#), [Special Consideration](#), [Deferred Assessment](#), [Alternate Exam Sitting](#), [Medical Certificates](#), [Academic Integrity](#), [Finalisation of Results](#), [Review of Marks](#), [Moderation of Assessment](#), [Turn-it-in Software Use](#). These policies can be accessed using the 'Document Search' feature within the [Policy Library](#)

**Academic Integrity** Griffith College is committed to maintaining high academic standards to protect the value of its qualifications. Academic integrity means acting with the values of honesty, trust, fairness, respect and responsibility in learning, teaching and research. It is important for students, teachers, researchers and all staff to act in an honest way, be responsible for their actions, and show fairness in every part of their work. Academic integrity is important for an individual's and the College's reputation.

All staff and students of the College are responsible for academic integrity. As a student, you are expected to conduct your studies honestly, ethically and in accordance with accepted standards of academic conduct. Any form of academic conduct that is contrary to these standards is considered a breach of academic integrity and is unacceptable.

Some students deliberately breach academic integrity standards with intent to deceive. This conscious, pre-meditated form of cheating is considered to be one of the most serious forms of fraudulent academic behaviour, for which the College has zero tolerance and for which penalties, including exclusion from the College, will be applied.

However, Griffith College also recognises many students breach academic integrity standards without intent to deceive. In these cases, students may be required to undertake additional educational activities to remediate their behaviour and may also be provided appropriate advice by academic staff.

As you undertake your studies at Griffith College, your teachers and academic advisors will provide you with guidance to understand and maintain academic integrity; however, it is also your responsibility to seek out guidance if and when you are unsure about appropriate academic conduct.

In the case of an allegation of a breach of academic integrity being made against a student he or she may request the guidance and support of a Griffith College Student Learning Advisor or Student Counsellor. Please ensure that you are familiar with the Griffith College Academic Integrity Policy; this policy provides an overview of some of the behaviours that are considered breaches of academic integrity, as well as the penalties and processes involved when a breach is identified.

For further information please refer to the Griffith College website - Policy Library > [Academic Integrity Policy](#)

### **Reasonable Adjustments for Evidence of Learning Tasks – The Disability Services policy**

The [Disability Services policy](#) (accessed using the Document Search' feature with the [Policy Library](#)) outlines the principles and processes that guide the College in making reasonable adjustments to evidence of learning tasks for students with disabilities while maintaining academic robustness of its programs.

### **Risk Assessment Statement**

There are no out of the ordinary risks associated with this course.

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