



Queensland, Australia

1. General Course Information

1.1 Course Details

Course Code:	2201AFE
Course Name:	Corporate Finance
Trimester:	Trimester 1, 2023
Program:	Associate Degree in Commerce and Business
Credit Points:	10
Course Coordinator:	Eliot Sanft
Document modified:	21December 2022

Course Description

Corporate Finance is a 10 Credit Point course within the Associate Degree in Commerce and Business. The course is situated within the second year of the program. The Associate Degree in Commerce and Business is designed to provide students with a pathway to:

- further university studies in Commerce, Business and related degrees or
- direct employment

This course constructs a theoretical framework to view financial management decisions. It progresses from the acknowledgement that the financial dimension of decision making is only one area of concern, to develop a theory of capital asset pricing which describes a fundamental trade-off between risk and return

Assumed Knowledge

To successfully enrol in this Course, you must provide evidence that you have completed the following Courses:

- 1101AFE - Accounting Principles; or
- 1102AFE - Accounting for Decision Making

1.2 Teaching Team

Your teacher/s can be contacted via email as below:

You will also find their email in the Teacher's tile on your Course Site.

Name	Email
Eliot Sanft	eliot.sanft@staff.griffithcollege.edu.au

1.3 Meet with your teacher

Your teacher is available each week to meet outside of normal class times. This is called consultation. Times that your teacher will be available for consultation will be found on the Teacher's tile on your Course Site.

1.4 Timetable

Your timetable is available on the Griffith College Digital Campus at My Apps, Timetable.

1.5 Technical Specifications

All students must have access to a computer or suitable mobile device such as laptop or tablet (mobile phones are not suitable). In addition, up-to-date browser access, a reliable high-speed internet connection with enough upload and download capacity, a webcam and headset including microphone are needed.

2. Aims, Outcomes & Generic Skills

2.1 Course Aims

The course deals with the practical and theoretical aspects of economic decision making so that students can decide when an investment project is profitable and students are able to access the value of debt, equity in a firm. Students will learn the basic function of financial markets, the importance of cash flows, how to calculate future and present values, effective interest rates, investment projects, risk and return, and the role of debt in firm.

These skills are important for the understanding of accounting, marketing and management, as well as for students' individual economic decisions regarding matters like buying a car or a house, planning for children, retirement or starting up a firm.



2.2 Learning Outcomes

After successfully completing this course you should be able to:

1. Explain the process of capital budgeting and apply the techniques in the evaluation of projects to make correct investment decisions
2. Analyse the concept of capital structure and design solutions to long term financing decisions



2.3 Graduate Capabilities and Employability Skills

For further details on the Graduate Capabilities and Employability Skills please refer to the [Graduate Generic Skills and Abilities policy](#).

Griffith College is committed to producing graduates who are able to demonstrate progress toward the development of a number of generic skills / capabilities that will allow them to successfully continue their studies at the tertiary level. This set of skills includes employability related skills that will ensure graduates are capable in the workplace of the future.

Studies in this course will give you opportunities to begin to develop the following skills:

Graduate Capabilities and Employability Skills			Focus within this course
Interacting with People	Teamwork		✓
	Communication		✓
	Respect for Culture and Diversity		
Readiness for the Workplace	Problem Solving		✓
	Planning and Organisation		✓
	Creativity and Future Thinking		✓



3 Learning Resources

3.1 Required Learning Resources

Course material such as learning experiences, learning content and course announcements will be made available through the course notes section of the Griffith College portal.

Required Text:

Ross, S., Drew, M., Walk, A., Westerfield, R., & Jordan, B. (2017). [Fundamentals of Corporate Finance](#) (7th ed.). North Ryde, NSW: McGraw-Hill.

3.2 Recommended Learning Resources

Clayman, M.R., Fridson, M.S. & Troughton, G. H. (2012). Chapter 1, Corporate Governance in Corporate Finance: a practical approach. John Wiley and Sons, Hoboken, New Jersey.

3.3 College Support Services and Learning Resources

Griffith College provides many facilities and support services to assist students in their studies. Links to information about support resources that are available to students are included below for easy reference.

- [Digital Library](#) – Databases to which Griffith College students have access to through the Griffith Library Databases.
- [Study Toolbox](#) – there is a dedicated website for this course on the Griffith College Digital Campus.
- [Academic Integrity](#) - Griffith College is committed to ensuring academic integrity is understood and maintained by all staff and students. All students learn about academic integrity through engagement with [Academic Integrity online modules](#) within the Academic and Professional Studies course.
- [Services and Support](#) provides a range of services to support students throughout their studies including academic advice and assignment help from Student Learning Advisors, and personal and welfare support from Student Counsellors.
- [Jobs and Employment](#) in the Student Hub can assist students with career direction, resume and interview preparation, job search tips, and more.
- [IT Support](#) provides details of accessing support, information on S numbers and internet access and computer lab rules.

3.4 Other Information about your Learning

Preparation and Participation in Learning

You need to prepare before attending your scheduled Learning Experience (In Class). Work through the Learning Content (Before Class) prepared by your teacher which is found on the course site. Make sure you complete the Learning Activities (After Class) set each week. Active participation in your learning will enhance your success. Ask questions when something is unclear or when you want to bring some issue to your teacher's attention; respond to questions to test your knowledge and engage in discussion to help yourself and others learn.

Attendance

You are expected to actively engage in all learning experiences which underpin the learning content in this course. You are expected to engage with the learning content and learning activities outside of timetabled class times. This requires you to be an active agent of your learning. You are expected to bring all necessary learning resources to class such as the required textbook and /or Workbook. In addition, you are encouraged to BYOD (bring your own device) to class such as a laptop or tablet. This is not a requirement as computer lab facilities are available on campus, however, the use of such devices in the classroom is encouraged with appropriate and considerate use principles being a priority.

Consultation Sessions

Teachers offer extra time each week to assist students outside the classroom. This is known as 'consultation time.' You may seek assistance from your teacher on email or in person according to how the teacher has explained this to the class. Attendance during consultation time is optional but you are encouraged to use this extra help to improve your learning outcomes.

Course Learning Materials

Learning materials are made available to you in the course site. The learning materials are arranged in Modules. In each Module you will find Learning Content (Before Class), Learning Experiences (In Class) and Learning Activities (After Class). **Learning Content (Before Class)** will be engaged with prior to the scheduled **Learning Experience (In Class)**. This will ensure you are prepared for the scheduled Learning Experience (In Class) by being aware of the content to be covered and therefore will be able to actively participate in the session. **Learning Activities (After Class)** are accessed after the scheduled session for purposes of review, consolidation of learning, and preparation for the Evidence of Learning Tasks (Assessments) in the course.

In addition, **Missed Class** learning material is provided in the course, providing support, interactive tools and directions for students who occasionally cannot attend the weekly scheduled Learning Experience (In Class, either in person or on Zoom) perhaps due to illness or other commitments. The Missed Class learning material should also be used in conjunction with Learning Content (Before Class) and Learning Activities (After Class) resources.

Self-Directed Learning

You will be expected to learn independently. This means you must organise and engage with the course Learning Content (Before Class) even when you are not specifically asked to do so by your teacher. The weekly guide (below) will be helpful to organise your learning. This involves revising the weekly course Learning Content (Before Class) and completing the Learning Activities (After Class). It also means you will need to find additional information to evidence your learning beyond that given to you, and to construct your own response to a question or topic. All of this requires careful planning of your time. Expect to spend, on average, at least 10 hours per week including class time for each of your courses.

Program Progression

You are reminded that satisfactory Program Progression requires that attendance in classes is maintained at equal to or greater than 80%, students are engaged in their learning and that GPA is maintained at equal to or greater than 3.5 [please see Griffith College Policy Library - [Program Progression Policy](#) - for more information].

Teacher and Course Evaluation

Your feedback is respected and valued by your teachers. You are encouraged to provide your thoughts on the course and teaching, both positive and critical, directly to your teacher or by completing course and teacher evaluations via Griffith College's evaluation tool whenever these are available.



4 Weekly Guide: Learning Content, Learning Experiences and Learning Activities

The information below lays out how your learning will be organised throughout the trimester:

Week	Learning Content (Before Class)	Learning Experiences (In Class)	Learning Activities (After Class)	Evidence of Learning (Assessment)	Learning Outcome
Module 1: Project Analysis and Evaluation					
1	Introduction to Corporate Finance Chapters 1, 2 & 3	<i>Discussion: Finance as a major; role of finance manager</i> <i>Activity: Prepare financial statements</i>	<i>Videos</i> <i>Course Outline</i> <i>Prepare for in-class discussion and activities</i>		1
2	Corporate Governance Clayman, Fridson Ch 1	<i>Discussion: Agency Problem</i> <i>Activity: Review the independence of directors of a plc</i>	<i>Videos</i> <i>Prepare for in-class discussion and activities</i>	<i>Topic 1 questions</i>	1
3	Simple and Compound Interest Ch 5	<i>Discussion: Time value of money</i> <i>Activity: Present and future values, single/multiple cash flows</i>	<i>Videos</i> <i>Prepare for in-class discussion and activities</i>	<i>Short Report: Corporate Governance</i> <i>Topic 2 questions</i>	1
4	Valuing Shares and Bonds Ch 6	<i>Discussion: Present Value of an Investment</i> <i>Activity: Valuing Shares and Bonds</i>	<i>Videos</i> <i>Prepare for in-class discussion and activities</i>	<i>Quiz 1</i> <i>Weeks 1 – 3 (5%)</i> <i>Topic 3 questions</i>	1
5	Net Present Value and other Investment Criteria Ch 7	<i>Discussion: Project Evaluation</i> <i>Activity: Should I buy a Business</i>	<i>Videos</i> <i>Prepare for in-class discussion and activities</i>	<i>Topic 4 questions</i>	1

6	Making Capital Investment Decisions Ch 8 and 9	Discussion: Sensitivity and Scenario Analysis Activity: Best Case Worst Case Analysis	Videos Prepare for in-class discussion and activities	Quiz 2 Weeks 4 – 5 (5%) Topic 5 questions	1
7	First Exam Revision Ch 1, 2, 3, 5, 6, 7, 8 and 9 Clayman and Fridson Ch 1	Practice Exam	Exam revision	First Exam Weeks 1 – 5 (30%) Topic 6 questions	1
Module 2: Financing Projects					
8	Efficient Market Hypothesis Ch 10	Discussion: Capital Market History Activity: An Efficient Stock Market	Videos Prepare for in-class discussion and activities		
9	Risk, Return and the Security Market Line Ch 11	Discussion: Relationship between Risk and Return Activity: When is an asset Over or Undervalued?	Videos Prepare for in-class discussion and activities	Topic 8 questions	2
10	Cost of Capital Capital Market Structure Ch 17 and 19	Discussion: Cost of Equity and Debt Activity: Capital Structure of a plc	Videos Prepare for in-class discussion and activities	Quiz 3 Weeks 8 – 9 (5%) Topic 9 questions	2
11	Dividends and Dividend Policy Ch 18	Discussion: Who gets the gain from project Activity: Dividends vs Share buyback	Videos Prepare for in-class discussion and activities	Topic 10 questions	2
12	Second Exam revision Ch 10, 11, 17, 18 and 19	Practice Exam	Exam Revision	Topic 11 questions Quiz 4 Weeks 10 – 11 (5%)	2
Exam Week				Second Exam (50%)	



5 Evidence of Learning (Assessment)

5.1 Evidence of Learning Summary

	Evidence of Learning (Assessment)	Weighting	Learning Outcome	Due Date
1	Online Quizzes x4	20% (5% for each exam)	1 and 2	Weeks 4, 6, 10, 12
2	First Exam	30%	1	Week 7 Friday, 28 th April, 2023, 2.30pm
3	Second Exam	50%	2	Exam Period

5.2 Evidence of Learning Task Detail

Please note that web applications such as ChatGPT, Google Translate, Grammarly and Youdao (or equivalent services) are not permitted for assessment creation, translation, or extensive language assistance purposes. Wikipedia, and Baidu, Weibo and WeTalk are not permitted to be used.

1. Evidence of Learning Task 1: Online Quizzes x 4 (20%)

Task Type: Quizzes

Due Date: Weeks 4, 6, 10, 12

Weight: 20%, Marked out of: 20

Task Description: Students will be required to complete four (4) online quizzes, each worth 5%. This assessment item will be worth 10% for Module 1 and 10% for Module 2. Quiz 1 will be held in week 4 and cover chapters 1,2,3 and 5 from the textbook and chapter 1 from Clayman and Fridson. Quiz 2 will be held in week 6 and will cover chapters 6 and 7. Quiz 3 will be held in week 10 and will cover chapters 8, 9,10 and 11. Quiz 4 will be held in week 13 and will cover chapter 17,18 and 19. Students will have 1 hour to complete each quiz. *Please note that web applications such as ChatGPT, Google Translate, Grammarly and Youdao (or equivalent services) are not permitted for assessment creation, translation, or extensive language assistance purposes. Wikipedia, and Baidu, Weibo and WeTalk are not permitted to be used.*

Criteria and Marking: See course site

Submission: Online

2. Evidence of Learning Task 2: First Exam (30%)

Task Type: Examination

Due Date: Week 7 Friday, 28th April, 2023, 2.30pm

Weight: 30%, Marked out of: 30

Length: 2 hours

Task Description: The first exam has a duration of 2 hours with a perusal time of 10 minutes, during which you can write on the exam paper. It consists of multiple-choice questions that are both theory and calculation and short answer questions covering corporate governance (Week 2) and making capital investment decisions (Week 5), the material covered in Chapters 1,2,3,5,6 and 7 of the textbook and Chapter 1 of Clayman and Fridson. *Please note that web applications such as ChatGPT, Google Translate, Grammarly and Youdao (or equivalent services) are not permitted for assessment creation, translation, or extensive language assistance purposes. Wikipedia, and Baidu, Weibo and WeTalk are not permitted to be used.*

Criteria and Marking: See course site

Submission: Online exam

3. Evidence of Learning Task 3: Second Exam (50%)

Task Type: Examination

Due Date: Exam period

Weight: 50%, Marked out of: 50

Length: 2 Hours

Task Description: The second exam is conducted during the formal examination period at the end of trimester. It will be of 2 hours duration with a 10 minute perusal. The exam covers the topics in Module 2 of the course which address financing capital expansion, in particular Chapters 8, 9, 10 to 11 and 17 to 19. It consists of problem-solving and short-answer questions.

Criteria and Marking: See course site

Submission: Online exam

5.3 Late Submission

An Evidence of Learning Task submitted after the due date, without an approved extension from the teacher, will be penalised. The standard penalty is the reduction of the mark allocated to the Evidence of Learning Task by 5% of the maximum mark applicable for the Evidence of Learning Task, for each calendar day that the task is late. Evidence of learning tasks submitted more than seven calendar days after the due date are awarded zero marks.

Please refer to the Griffith College website - Policy Library > [Assessment Policy](#) for guidelines and penalties for late submission.

5.4 Other Information about Evidence of Learning

Retention of Originals

You must be able to produce a copy of all work submitted if so requested. Copies should be retained until after the release of final results for the Course.

Requests for extension

To apply for an extension of time for an evidence of learning task, you must submit an [Application for Extension of Assignment](#) form to your teacher at least 24 hours before the date the assignment is due. Grounds for extensions are usually: serious illness, accident, disability, bereavement or other compassionate circumstances and must be able to be substantiated with relevant documentation [e.g. [Griffith College Student Medical Certificate](#)]. Please refer to the Griffith College website – [Policy Library](#) for guidelines regarding extensions and deferred Evidence of Learning Tasks.

Return of Evidence of Learning Tasks

1. Marks awarded for in-trimester evidence of learning tasks, except those being moderated externally with Griffith University, will be available on the course site within fourteen [14] days of the due date. This does not apply to the final evidence of learning task in this course (marks for this task will be provided with the final course result).
2. Students will be advised of their final grade through the Digital Campus. Students can review their final exam papers after student grades have been published. Review of final exam papers will not be permitted after the final date to enrol.
3. Marks for **all** evidence of learning tasks including the final exam (if applicable) will be recorded in the Course Site and made available to students through the Course Site.

The sum of your marks of evidence of learning tasks in this course does not necessarily imply your final grade for the course. Standard grade cut off scores can be varied for particular courses, so you need to wait for the official release of grades to be sure of your grade for this course.

6. Policies & Guidelines

Griffith College Evidence of Learning Tasks-related policies can be found in the [Griffith College Policy Library](#) which include the following policies:

[Assessment Policy](#), [Special Consideration](#), [Deferred Assessment](#), [Alternate Exam Sitings](#), [Medical Certificates](#), [Academic Integrity](#), [Finalisation of Results](#), [Review of Marks](#), [Moderation of Assessment](#), [Turn-it-in Software Use](#). These policies can be accessed within the [Policy Library](#)

Academic Integrity Griffith College is committed to maintaining high academic standards to protect the value of its qualifications. Academic integrity means acting with the values of honesty, trust, fairness, respect and responsibility in learning, teaching and research. It is important for students, teachers, researchers and all staff to act in an honest way, be responsible for their actions, and show fairness in every part of their work. Academic integrity is important for an individual's and the College's reputation.

All staff and students of the College are responsible for academic integrity. As a student, you are expected to conduct your studies honestly, ethically and in accordance with accepted standards of academic conduct. Any form of academic conduct that is contrary to these standards is considered a breach of academic integrity and is unacceptable.

Some students deliberately breach academic integrity standards with intent to deceive. This conscious, pre-meditated form of cheating is considered to be one of the most serious forms of fraudulent academic behaviour, for which the College has zero tolerance and for which penalties, including exclusion from the College, will be applied.

However, Griffith College also recognises many students breach academic integrity standards without intent to deceive. In these cases, students may be required to undertake additional educational activities to remediate their behaviour and may also be provided appropriate advice by academic staff.

As you undertake your studies at Griffith College, your teachers and academic advisors will provide you with guidance to understand and maintain academic integrity; however, it is also your responsibility to seek out guidance if and when you are unsure about appropriate academic conduct.

In the case of an allegation of a breach of academic integrity being made against a student he or she may request the guidance and support of a Griffith College Student Learning Advisor or Student Counsellor.

Please ensure that you are familiar with the Griffith College Academic Integrity Policy; this policy provides an overview of some of the behaviours that are considered breaches of academic integrity, as well as the penalties and processes involved when a breach is identified.

For further information please refer to the Griffith College website - Policy Library > [Academic Integrity Policy](#)

Reasonable Adjustments for Evidence of Learning Tasks – The Disability Services policy

The [Disability Services policy](#) (accessed within the [Policy Library](#)) outlines the principles and processes that guide the College in making reasonable adjustments to Evidence of Learning Tasks for students with disabilities while maintaining academic robustness of its programs.

Risk Assessment Statement

There are no out of the ordinary risks associated with this course.