



1. General Course Information

1.1 Course Details

Course Code:	1041SCG
Course Name:	Biological Systems
Trimester:	2, 2020
Program:	Diploma of Science
Credit Points:	10
Course Coordinator:	Dr. Mahsa Azad
Document modified:	27/05/2020

Course Description

Biological Systems is an introductory course that provides an appreciation of the main concepts of modern biology. Students will gain an understanding of the origin, function and structure of living organisms by examining life at increasing levels of biological complexity, from the molecular and cellular level to whole organisms and ecosystems. Course content will be delivered through a combination of lectures, workshops, laboratory sessions and online material.

Assumed Knowledge

This course introduces the biology of organisms. It is a basic biology course that can be used as a foundation for those not wishing to study biology further but is essential background for students wishing to undertake further study in the biological, ecological, biomedical and biomolecular sciences. It includes an understanding of the classification of biological organisms, the underlying differences in cell structure and function of prokaryotes and eukaryotes. The course also covers plant and animal biology through the understanding of central metabolic pathways, plant and animal diversity with emphasis on how the structure of organisms influences how they function in different environments.

1.2 Teaching Team

Your lecturer/tutor can be contacted via the email system on the portal.

Name	Email
Dr. Mahsa Azad	mahsa.azad@staff.griffithcollege.edu.au

1.3 Staff Consultation

Your lecturer/tutor is available each week for consultation outside of normal class times. Times that your lecturer/tutor will be available for consultation will be found on the Moodle Course Site.

1.4 Timetable

Your timetable is available on the Griffith College Portal at Class Timetable in Student and Services.

1.5 Technical Specifications

All students must have access to a computer or suitable mobile device.

2. Aims, Outcomes & Generic Skills

2.1 Course Aims

This course introduces cell biology and biological systems, including cell structure and introductory animal and plant biology. The aim is to provide the essential understanding of cells and biological systems necessary for further study in the biological, ecological, biomedical and biomolecular sciences.



2.2 Learning Outcomes

After successfully completing this course you should be able to:

1. Explain biological systems at the cellular level.
2. Explain biological systems at whole organism level.
3. Explain Evolutionary trend of organisms and biological systems.
4. Use developed set of skills to examine the form and function of biological systems.
5. Analyse data generated from experiments to write a scientific report.



2.3 Generic Skills and Capabilities

For further details on the Generic Skills please refer to the Graduate Generic Skills and Capabilities policy.

Griffith College aims to develop graduates who have an open and critical approach to learning and a capacity for lifelong learning. Through engagement in their studies, students are provided with opportunities to begin the development of these and other generic skills.

Studies in this course will give you opportunities to begin to develop the following skills:

Generic Skills and Capabilities		Taught	Practised	Assessed
Acquisition of discipline knowledge and skills with critical judgement		✓	✓	✓
Communication and collaboration		✓	✓	✓
Self-directed and active learning		✓	✓	✓
Creative and future thinking		✓	✓	✓
Social responsibility and ethical awareness		✓	✓	
Cultural competence and awareness in a culturally diverse environment		✓	✓	



3. Learning Resources

3.1 Required Learning Resources

Hillis, D.M., Sadava, D. Hill, R.W. and Price, M.V. (2019) Principles of Life. Third Edition Sinauer Associates MA U.S.A.

3.2 Recommended Learning Resources

Reece, J. B., & Campbell, N. A. (2011). Campbell biology. Boston: Benjamin Cummings / Pearson.

3.3 College Support Services and Learning Resources

The College provides many facilities and support services to assist students in their studies. Links to information about College support resources that are available to students are included below for easy reference.

[Digital Library](#) – Databases to which Griffith College students have access to through the Griffith Library Databases.

MyStudy – there is a dedicated website for this course via MyStudy on the Griffith College Portal.

[Academic Integrity Tutorial](#) - this tutorial helps students to understand what academic integrity is and why it matters. You will be able to identify types of breaches of academic integrity, understand what skills you will need in order to maintain academic integrity, and learn about the processes of referencing styles.

Services and Support provides a range of services to support students throughout their studies including academic advice and assignment help from Student Learning Advisors, and personal and welfare support from Student Counsellors.

Jobs and Employment in the [Student Hub](#) can assist students with career direction, resume and interview preparation, job search tips, and more.

[IT Support](#) provides details of accessing support, information on s numbers and internet access and computer lab rules.

3.4 Other Information about your Learning

Attendance

You are expected to actively engage in all learning experiences and learning activities which underpin the learning content in this course. You are expected to engage with the learning content and learning activities outside of timetabled class times. This requires you to be an active agent of your learning. You are expected to bring all necessary learning resources to class such as the required textbook and /or Workbook. In addition, you are encouraged to BYOD (bring your own device) to class such as a laptop or tablet. This is not a requirement as computer lab facilities are available on campus, however, the use of such devices in the classroom is encouraged with appropriate and considerate use principles being a priority.

Preparation and Participation in Learning

In order to enhance your learning, you need to prepare before participating in the learning experiences. Absorb the learning content and complete the learning activities that are provided online before you attend the scheduled learning experiences. Make sure you complete the learning activities set each week, they are designed to support your learning. Active participation in your learning will enhance your success. Ask questions when something is unclear or when you want to bring some issue to your lecturer or tutor's attention; respond to questions to test your knowledge and engage in discussion to help yourself and others learn.

Consultation Sessions

Teachers offer extra time each week to assist students outside the classroom. This is known as 'consultation time.' You may seek assistance from your teacher on email or in person according to how the teacher has explained this to the class. Attendance during consultation time is optional but you are encouraged to use this extra help to improve your learning outcomes.

Course Learning Materials

Learning materials are made available to you in MyStudy on the Griffith College Portal. The learning materials are arranged in Modules. In each Module you will find the learning content, learning activities and learning experiences. Actively working your way through these course learning materials together with your lecturer or tutor will prepare you to succeed when completing the evidence of learning (assessment).

Self-Directed Learning

You will be expected to learn independently. This means you must organise and engage with the course learning content even when you are not specifically asked to do so by your lecturer or tutor. The weekly guide will be helpful to organise your learning. This involves revising the weekly course learning material and completing the learning activities. It also means you will need to find additional information to evidence your learning (assessment) beyond that given to you, and to construct your own response to a question or topic. All of this requires careful planning of your time. Expect to spend, on average, at least 10 hours per week including class time for each of your courses.

Program Progression

You are reminded that satisfactory Program Progression requires that attendance in classes is maintained at equal to or greater than 80%, and that GPA is maintained at equal to or greater than 3.5 [please see Griffith College Policy Library - Program Progression Policy - for more information].

Teacher and Course Evaluation

Your feedback is respected and valued by your lecturers and tutors. You are encouraged to provide your thoughts on the course and teaching, both positive and critical, directly to your lecturer and tutor or by completing course and lecturer evaluations via Griffith College's evaluation tool whenever these are available.



4. Learning Content, Learning Activities and Learning Experiences

4.1 Modules for Learning and Weekly Learning Content, Learning Activities and Learning Experience

	Learning Content 	Learning activities 	Learning experiences 	Evidence of learning 	Learning outcome 
Module 1: Explanation of the biological systems at cellular level					
1	Introduction, Principles of life & The chemistry of life	Online practice quiz Homework	Short Online Lectures Textbook ch.: 1 & 2 Study Guides Summerised Content Conceptual Questions Online Practice Quiz	Quiz 1 Practice quiz 1 third of the final exam	1 & 3
2	Macromolecules Cells & organelles	Online practice quiz Homework Lab homework	Short Online Lectures Textbook ch.: 3 & 4 Study Guides Summerised Content Conceptual Questions Online Practice Quiz Lab Demonstration (Cells)	Quiz 1 Lab activity sheet Practice quiz 1 third of the final exam	1, 3 & 4
3	Cell Membrane Cell Signalling & Cell division	Online practice quiz Homework	Short Online Lectures Textbook ch.: 6 & 7 Study Guides Summerised Content Conceptual Questions Online Practice Quiz	Quiz 1 Practice quiz 1 third of the final exam	1
4	Metabolism Cell respiration Photosynthesis	Online practice quiz Homework Lab homework Scientific Report	Short Online Lectures Textbook ch.: 5 Study Guides Summerised Content Conceptual Questions Online Practice Quiz Lab Demonstration (Osmosis)	Quiz 1 Lab report Practice quiz 1 third of the final exam	1, 4 & 5
Module 2: Evolution and Evolutionary trend of Organisms					
5	Evolution Reconstructing & using Phylogenies	Online practice quiz Homework	Short Online Lectures Textbook ch.: 13 & 14 Study Guides Summerised Content Conceptual Questions Online Practice Quiz	Quiz 2 Practice quiz 1 third of the final exam	3
6	Animal Origins and Diversity	Online practice quiz Homework	Short Online Lectures Textbook ch.: 22 Study Guides Summerised Content Conceptual Questions Online Practice Quiz	Quiz 2 Practice quiz 1 third of the final exam	2 & 3
7	Evolution of Plants & Plant Diversity	Online practice quiz Homework Lab homework	Short Online Lectures Textbook ch.: 20 Study Guides Summerised Content Conceptual Questions Online Practice Quiz Lab Demonstration (Life Diversity)	Quiz 2 Practice quiz 1 third of the final exam Lab activity sheet	2, 3 & 4

Module 3: Explain biological systems at whole organism level					
8	Animals Nutrition and Digestion & Gas Exchange and Circulation	Online practice quiz Homework Lab report due.	Short Online Lectures Textbook ch.: 28 & 30 Study Guides Summerised Content Conceptual Questions Online Practice Quiz	Quiz 3 Practice quiz 1 third of the final exam	2, 3 & 5
9	Nervous System Osmoregulation & Excretion	Online practice quiz Homework Lab homework	Short Online Lectures Textbook ch.: 29 & 31 Study Guides Summerised Content Conceptual Questions Online Practice Quiz Lab Demonstration (Heart Dissection)	Quiz 3 Practice quiz 1 third of the final exam Lab activity sheet	2, 3 & 4
10	The Plant Body, Plant Nutrition & Transport	Online practice quiz Homework	Short Online Lectures Textbook ch.: 23 & 24 Study Guides Summerised Content Conceptual Questions Online Practice Quiz	Quiz 3 Practice quiz 1 third of the final exam	2 & 3
11	Plant growth and development & Plant defences	Online practice quiz Homework Lab homework	Short Online Lectures Textbook ch.: 25 & 27 Study Guides Summerised Content Conceptual Questions Online Practice Quiz Lab Demonstration (Flower Dissection)	Quiz 3 Practice quiz 1 third of the final exam Lab activity sheet	2, 3 & 4
12	Revision of the course	Study and ask questions	Summarise the content and answer the questions	Final exam	1, 2, 3 & 4



5. Evidence of Learning (Assessment Plan)

5.1 Evidence of Learning Summary

				
	Evidence of learning	Weighting	Learning outcome	Due Date
1	Laboratory Activity Sheets	10%	1, 2, 3 & 4	Weeks 2, 4, 7, 9 & 11
2	Laboratory Report	10%	4 & 5	Week 9
3	3 online Quizzes	40%	1, 2, 3 & 4	Weeks 4, 7 & 11
4	Final Exam	40%	1, 2, 3 & 4	Exam week

5.2 Evidence of Learning Task Detail

Laboratory Activity Sheets

Type: In Class/zoom meeting Assessment

Task Description:

Laboratory Activity Sheets to be completed during labs 1 (Cell), 2 (Osmosis), 3 (Diversity of life), 4 (Animals), and 5 (Plant) laboratory sessions.

Criteria & Marking:

Students need to provide answers to various questions and to show relevant drawings. Each of the 5 laboratory activities worths 2% of the final mark.

Submission: Online submission via Turnitin.

Lab Report (Osmosis)

Type: Assignment - Written Assignment

Task Description:

A lab report for the Osmosis lab. The report will include:

Cover page, Abstract, Introduction, Materials and Methods, Results, Discussion, Conclusions, References.

Some of the sections will be provided. Precise instructions on the marking scheme will be given in the lab.

Criteria & Marking:

Students need to complete all required aspects of the report.

Marks will be awarded for correct labelling of graphs and figures, correct referencing, proper grammar and spelling, and logical argumentation.

More details will be given during the tutorials and labs.

Submission: Online submission via Turnitin

3 Module Online Quizzes

Type: selected and constructed responses

Weight: 14, 12, 14 respectively total 40%

Perusal: 5 minutes

Duration: 1 hour

Format: Closed Book

Task Description:

Multiple choice, multiple selection, labelling, matching, and true/false responses.

Criteria & Marking:

Marks will be awarded for correct and partially correct responses.

Online through Sapling

Final Exam

Type: Exam - selected and constructed responses

Perusal: 10 minutes

Duration: 150 minutes

Format: Closed Book

Task Description:

Understanding of course concepts and content, including ability to apply course concepts and content to problems.

Criteria & Marking:

Marks will be awarded for correct responses.

Online through Sapling.

5.3 Late Submission

An evidence of learning (assessment) item submitted after the due date, without an approved extension from the Course Coordinator, will be penalised. The standard penalty is the reduction of the mark allocated to the assessment item by 5% of the maximum mark applicable for the assessment item, for each working day or part working day that the item is late. Evidence of learning items submitted more than five working days after the due date are awarded zero marks.

Please refer to the Griffith College website - Policy Library > Assessment Policy for guidelines and penalties for late submission.

5.4 Other Information about Evidence of Learning

Retention of Originals

You must be able to produce a copy of all work submitted if so requested. Copies should be retained until after the release of final results for the course.

Requests for extension

To apply for an extension of time for an evidence of learning item, you must submit an [Application for Extension of Assignment](#) form to your teacher at least 24 hours before the date the assignment is due. Grounds for extensions are usually: serious illness, accident, disability, bereavement or other compassionate circumstances and must be able to be substantiated with relevant documentation [e.g. [Griffith College Student Medical Certificate](#)]. Please refer to the Griffith College website - Policy Library - for guidelines regarding extensions and deferred assessment.

Return of Evidence of Learning Items

1. Marks awarded for in-trimester evidence of learning items, except those being moderated externally with Griffith University, will be available on the Student Portal within fourteen [14] days of the due date. This does not apply to the final evidence of learning item in this course (marks for this item will be provided with the final course result).
2. Students will be advised of their final grade through the Student Portal. Students can review their final exam papers after student grades have been published. Review of final exam papers will not be permitted after the final date to enrol.
3. Marks for **all** evidence of learning items including the final exam (if applicable) will be recorded in the Moodle Course Site and made available to students through the Moodle Course Site.

The sum of your marks of evidence of learning items in this course does not necessarily imply your final grade for the course. Standard grade cut off scores can be varied for particular courses, so you need to wait for the official release of grades to be sure of your grade for this course.

6. Policies & Guidelines

Griffith College assessment-related policies can be found in the [Griffith College Policy Library](#) which include the following policies:

Assessment Policy, Special Consideration, Deferred Assessment, Alternate Exam Sitting, Medical Certificates, Academic Integrity, Finalisation of Results, Review of Marks, Moderation of Assessment, Turn-it-in Software Use. These policies can be accessed using the 'Document Search' feature within the [Policy Library](#)

Academic Integrity Griffith College is committed to maintaining high academic standards to protect the value of its qualifications. Academic integrity means acting with the values of honesty, trust, fairness, respect and responsibility in learning, teaching and research. It is important for students, teachers, researchers and all staff to act in an honest way, be responsible for their actions, and show fairness in every part of their work. Academic integrity is important for an individual's and the College's reputation.

All staff and students of the College are responsible for academic integrity. As a student, you are expected to conduct your studies honestly, ethically and in accordance with accepted standards of academic conduct. Any form of academic conduct that is contrary to these standards is considered a breach of academic integrity and is unacceptable.

Some students deliberately breach academic integrity standards with intent to deceive. This conscious, pre-meditated form of cheating is considered to be one of the most serious forms of fraudulent academic behaviour, for which the College has zero tolerance and for which penalties, including exclusion from the College, will be applied.

However, Griffith College also recognises many students breach academic integrity standards without intent to deceive. In these cases, students may be required to undertake additional educational activities to remediate their behaviour and may also be provided appropriate advice by academic staff.

As you undertake your studies at Griffith College, your lecturers, tutors and academic advisors will provide you with guidance to understand and maintain academic integrity; however, it is also your responsibility to seek out guidance if and when you are unsure about appropriate academic conduct.

In the case of an allegation of a breach of academic integrity being made against a student he or she may request the guidance and support of a Griffith College Student Learning Advisor or Student Counsellor.

Please ensure that you are familiar with the Griffith College Academic Integrity Policy; this policy provides an overview of some of the behaviours that are considered breaches of academic integrity, as well as the penalties and processes involved when a breach is identified.

For further information please refer to the Griffith College website - Policy Library > Academic Integrity Policy

Reasonable Adjustments for Assessment – The Disability Services policy

The Disability Services policy (accessed using the Document Search' feature with the [Policy Library](#)) outlines the principles and processes that guide the College in making reasonable adjustments to assessment for students with disabilities while maintaining academic robustness of its programs.

Risk Assessment Statement

There are no out of the ordinary risks associated with this course.

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